

# ENTERPRISE SCHOOL DISTRICT



2018 - 2019  
Student/Parent  
Handbook

*ENTERPRISE HIGH SCHOOL*  
2018-2019 BELL SCHEDULE



7:45	First Bell
7:50-9:30	First Period
9:35-9:45	Break
9:50-11:25	Second Period
11:30-1:30	Third Period (lunch)
1:30-1:40	Break
1:45-3:20	Fourth Period

*ENTERPRISE MIDDLE SCHOOL*  
2018-2019 BELL SCHEDULE

7:45	First Bell
7:50-8:38	First Period
8:41-9:29	Second Period
9:29-9:38	Break
9:41-10:29	Third Period
10:32-11:20	Fourth Period
11:23-12:37	Fifth Period (lunch)
12:40-1:28	Sixth Period
1:31-2:19	Seventh Period
2:22-3:10	Eighth Period

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## **FOREWORD**

This student handbook has been prepared by the faculty, staff, and administration, along with input from students, parents/guardians, community and constituents of the Enterprise School District as a guideline to procedures, policies, and practices governing the operation of our schools and the behaviors of our students. The administration and instructional staff of the Enterprise District believe that it will help both parents/guardians and students to be properly informed about matters which concern all of us. The School Board and the administration of the Enterprise Public School District work closely together with a student community advisory committee (*MS Code 37-11-55*), to establish sound and reasonable goals for our schools, to anticipate district needs, and to provide an environment conducive to learning. The primary purpose of providing this handbook is to help make students' school experiences in this environment more satisfying, because it will tell them what they need to know and what they need to do in order to make their school experience both pleasant and successful.

It is the responsibility of parents/guardians and students to familiarize themselves with this Student Handbook. Parents/guardians are encouraged to read and discuss the handbook content with their children.

The policies described in this handbook shall pertain to any student who is on school property, on the school bus, on the way to and from school, or who is in attendance at school or at a school-sponsored activity or event. (*MS Code 37-7-301*). School-sponsored activities include, but shall not be limited to, practices, rehearsal, participation or spectator, on or off school property, within and outside the school district.

## **DISTRICT MISSION STATEMENT**

The mission of the Enterprise School District is to ensure that all students achieve academic success, develop physical and emotional well-being, and become productive and responsible citizens. This will be achieved by creating a collaborative educational culture that is positive, nurturing, and safe.

## **DISTRICT VISION STATEMENT**

By 2022, through collaborative learning and effective leadership, Enterprise School District will be a regionally recognized, superior performing district that ensures all students will succeed in a global society.

## **EMERGENCY OPERATIONS**

Schools are sometimes faced with emergencies that require the total cooperation of staff members and students. The Enterprise schools have detailed plans for operating under such emergency conditions as fire, tornado, flood, severe weather, explosions, and other emergencies.

Fire drills and other emergency preparedness measures are a regular part of each school's program. Detailed instructions for emergency operations will be outlined to all students at their respective schools. Students are expected to learn the procedures to be followed under emergency conditions and to cooperate fully with the supervising teacher, staff, and/or administrator during drills and/or the actual event of such an emergency.

When a decision must be made to close or dismiss any school(s) within the Enterprise School District, the superintendent or his/her designee will notify local radio and television stations. Parents/ Guardians and students should listen for announcements from these media outlets. If students are already in school and threatening weather conditions will not affect our ability to transport them safely home, school will NOT dismiss. Again, listen to your local media for information. School closings will also be posted on the ESD website.

## **ENTERPRISE SCHOOL DISTRICT EDUCATIONAL PHILOSOPHY**

The educational philosophy of the Enterprise School District is to provide each child opportunities for intellectual, self-realization, and physical and emotional growth, in an effort to prepare him/her, within the limits of his/her potential, to function effectively as a member of an ever-changing society.

These educational opportunities must, therefore, be appropriate to the needs of the community and society served. Education must be dynamic and diverse; continuously adjusted and improved.

The following philosophical hypotheses underlie this district's commitment to continual improvement of its educational process.

1. Success influences self-concept; self-concept influences learning and behavior.
2. The instructional process can be changed to improve learning.
3. Schools can maximize the learning conditions for all students by:
  - a. Establishing a school climate which continually affirms the worth and diversity of all students.
  - b. Specifying expected learning outcomes.
  - c. Expecting that all students perform at their highest potential.
  - d. Ensuring that all students experience opportunities for personal success.
  - e. Varying the time for learning according to the needs of each student and to the complexity of the task.
  - f. Having staff, students, and parents take responsibility for successful learning outcomes.
  - g. Determining instructional assignments directly, through continuous assessment of student learning.
  - h. Certifying educational progress whenever demonstrated mastery is assessed and validated.

This statement of philosophy directs the educational goals of the Enterprise School District. The district's policies, regulations and procedures must be consistent with the philosophy. Therefore, implementation of the philosophy shall not be limited to particular classrooms or schools, but understood to apply to all school situations.

This statement shall be under constant scrutiny to determine appropriate revisions, so that it may accurately reflect the educational philosophy of the Enterprise School District.

## **STUDENT'S AND PARENT/GUARDIAN RIGHTS AND RESPONSIBILITIES**

Both parents/guardians and students have certain rights and responsibilities regarding schools.

### **Parents/Guardians\*:**

Parents/Guardians should have expectations for the following rights:

- their child to be safe
- fair evaluations and treatment of their child
- personal property protection
- an atmosphere conducive to learning
- their child to be taught and treated in a competent and professional manner

Parents/Guardians have the following responsibilities:

- realize the extent of their responsibility for the behavior of their child (Parents are responsible for the behavior of their children while at school, and to and from school.)
- prepare their children to assume the responsibility for their own behavior
- foster in their children positive attitudes toward themselves, others, school, and community
- communicate with school personnel about their child
- comply with state law on compulsory attendance, property damage, suspension and expulsion procedures
- know and see that their child follows school rules
- attend individual or group training sessions and conferences when requested
- recognize that the teacher acts as parent while the child is at school

- safeguard the physical and mental health of their child and be responsible for necessary health examinations and immunizations
- work with and support school personnel who are trying to help their child

\*Parents/Guardians (as used in this handbook) - Defined as the biological parent, step-parent, court appointed (legal) guardian or foster parent, and any individual who is acting in *loco parentis* on behalf of a court of jurisdiction.

## **Students**

Students have the following rights within the provisions of constitutional, federal, state and common laws:

- an atmosphere conducive to learning
- free speech and student publications
- assembly
- participation in school programs and activities
- freedom from discrimination
- due process
- participation in decision-making

Students have the following responsibilities:

- attend school and be on time
- take seriously their responsibility to learn
- assume responsibility for their personal growth and self-discipline
- take care of their personal property
- respect the rights and privacy of others
- work cooperatively with school personnel and other students
- study the school's handbook
- know and follow school rules
- accept responsibility for their actions
- must not disrupt the educational process

The Enterprise School District does not have asbestos containing materials in the building, and is in compliance with the guidelines and regulations of AEHRA.

## **Notice of Nondiscrimination (JAA)**

It is the policy of the Enterprise School District not to discriminate on the basis of race, color, religion, sex, national origin, sexual orientation, age, or disability in its educational programs or employment policies.

Inquiries regarding compliance with Title IX, Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, Title VII of the Bilingual Education Act, or the McKinney Homeless Assistance Act of 1990 should be directed to Amie Baxley  
(601) 659-7604, 503 River Road, Enterprise, MS 39330.

## **District Leadership**

### **Superintendent**

Josh Perkins  
503 River Road  
Enterprise, Mississippi39330  
Office: (601) 659-7965

### **SPED Director**

### **Federal Programs Coordinator**

Amie Baxley  
503 River Road  
Enterprise, Mississippi39330  
Office: (601) 659-7965

### **High School Principal**

Mike Weathers  
501 River Road  
Enterprise, Mississippi39330  
Office: (601) 659-4435

### **Middle School Principal**

Marlon Brannan  
105 Short Street  
Enterprise, Mississippi39330  
Office: (601) 659-7722

### **Elementary School Principal**

Steven Gunn  
103 Short Street  
Enterprise, Mississippi39330  
Office: (601) 659-7613

### **Elementary/Middle School Assistant Principal**

Jessica Guy  
105 Short Street  
Enterprise, MS 39330  
(601)659-7722

### **Counselors**

Kathy Dedwylder, High School Counselor  
Office: (601) 659-7965

Kathy Dean, Middle/Elementary School Counselor  
Office: (601) 659-4440

### **Food Services Director**

Brooke Dew  
503 River Road  
Enterprise, Mississippi39330  
Office: (601) 659-7965

### **Business Manager**

Lori McGowin  
503 River Road  
Enterprise, Mississippi39330  
Office: (601) 659-7965

## **ADMISSION POLICIES**

### **Eligibility**

This school district shall admit into its schools all eligible residents and legally transferred minor children who are at least five years old and not over 21 years of age on or before September 1 of the current school year. Each minor child shall attend school in the school district of his/her residence, unless legally transferred to another school district by the school board pursuant to *MS Code Section 37-15-29* (1992).

Except for those students who have been legally transferred, each minor child seeking to enroll in this school district will be a school district resident. All students will register at the school they are assigned to attend, with the exception of out-of-district transfer students and those living with a legally appointed guardian. These students will register at the Enterprise School District Administrative Offices located at 503 River Road.

Any new student enrolling in this school district or any continuing student will be accompanied to enrollment by his/her parent/guardian who will register the minor child for admission, except students who have been legally transferred. The student's parent or legal guardian will be required to verify his/her residence as herein provided as part of the registration process. In the case of separated or divorced parents, court orders and decrees involving custody of children will be controlling.

In accordance with the laws of the State of Mississippi, in order to be admitted to kindergarten, students must be 5 years of age on or before September 1 of the current school year. First grade students must be 6 years of age on or before September 1 of the current school year. Certificates of Immunization and Vaccination are required upon entering school. (See Section on Immunizations and Vaccinations.) This affects all students in grades K- 12.

Students enrolling in Pre-Kindergarten through Grade Twelve must present an up-to-date immunization record (See statement about Immunizations and Vaccinations section on the next page).

Temporary enrollment will be allowed in the following cases:

- a. a temporary immunization record is presented from the local Health Department.
- b. a copy of an official request for a birth certificate and a copy of the money order used to order the certificate is presented.
- c. an official letter from a lawyer or legal agency that states the custodian or guardianship process has officially begun is presented.

Temporary enrollment means the student will be allowed to attend classes for forty-five days. At the end of the forty-five days, the student may be removed from the school and reported to the attendance officer. Temporary enrollment will preclude official recording or release of grades or verification for a driver's license.

For any child enrolling, a certified birth certificate must be presented upon admission. The birth certificate must be from the Bureau of Vital Statistics or from the State Department for students born overseas. Hospital records, baptismal records, etc., will not be acceptable. No other birth certificate is acceptable. The principal or his/her designee must verify the birth certificate. Telephone calls are not acceptable.

Any child who transfers from an out-of-state public or private school in which the state's law provides for a first grade or kindergarten enrollment date subsequent to September 1, shall be allowed to enroll in this school district at the same grade level as their prior out-of-state enrollment, if:

- a. That parent, legal guardian, or established custodian of such child was a legal resident of the state from which the child is transferring.
- b. The out-of-state school from which the child is transferring is duly accredited by that state's appropriate accrediting authority.
- c. Such child was legally enrolled in a public or private school for a minimum of four weeks in the previous state.
- d. The superintendent of schools of this school district or designee has determined that the child was making satisfactory educational progress in the previous state.

If a student is transferring into the Enterprise District from a school accredited by a state or regional accrediting agency, an official transcript mailed directly from the office of the school previously attended will be required. A report card or transfer papers from the previous school attended may be used for temporary class placement.

Students transferring into the Enterprise School District from a non-accredited school or home schooling must be given appropriate placement tests (grades K-8) and term tests (grades 9 - 12) as determined by school officials.

## **Residence Verification Procedure**

As a result of the Residency Verification Procedure adopted as a policy of the Mississippi Board of Education on April 20, 1990, each parent or legal guardian or other adult with whom a student lives must provide to the school administration the appropriate documents.

A photo id, along with a copy of at least two of the following items of verification of residence is essential. These items must reflect an Enterprise School District 911 address. All documents must be for the present residence only and contain a physical address. Documents for commercial property will not be acceptable. Motel/hotel addresses will not be acceptable.

- a. Filed Homestead Exemption Application Form
- b. Mortgage Documents or Property Deed or School Ad Valorem Tax Receipt  
(Code should be: 3020, 3026, 4026, 3120, or 4020)
- c. Apartment or Home Lease with all occupants listed (must be notarized)
- d. Current gas, or electric, or water bill with service location (dated within last 3 months)
- e. Automobile Registration (Code Should Be: 321, 421, or 301)
- g. Personal Visit by Designated School District Official at District Option

*If one is the legal guardian of the student, he/she must also provide a copy of the court order signed by a judge appointing him/her as guardian.*

NOTE: Any legal guardianship formed for the purpose of establishing residency for school district purposes shall not be recognized by the Board.

Legal reference: *Mississippi Code Ann. Section 37-15-31*, 1989 supplement.

If a parent/guardian fails to provide the necessary documentation, his/her children will not be allowed to attend schools in the Enterprise School District. No temporary enrollment will be processed.

## **Immunizations and Vaccinations**

It is unlawful for any child to attend school without first being vaccinated with at least one dose of diphtheria, whooping cough, tetanus, red measles, rubella, and polio vaccine and completing the entire series within ninety (90) days. Every student in Kindergarten through Grade 12 must present a certificate of immunization compliance from his/her doctor or from the Health Department. This certificate of compliance (Form 121) must be presented in order to attend school, even though all shot records are now up-to-date on school records. Other valid certificates include Form 121-A, Medical Exemption Certificate, or Form 121-T, Temporary Compliance Certificate.

In order to secure this certificate of compliance, it will be necessary for the student to go to the local county Health Department, the office of his/her family physician, taking with him/her all official shot records. Before a child can register, the certificate of compliance must be presented. The validation of this certificate will become a permanent part of the student's records and will be valid through grade twelve. If the doctor signs the certificate indicating that other doses are necessary, the student will be given ninety (90) days to complete the required immunizations; if they are not completed at the end of ninety (90) days, the child by law must be suspended until compliance is achieved.

### **Change in immunization and vaccination requirements, effective March 4, 2009**

In addition to the current school requirements, two doses of the Varicella Vaccine (Chicken Pox) will be required for all pre-kindergarten, kindergarten and first time school entrees. The following vaccines are required for school entry: 5-DTaP, 4-Polio, 3-Hep B, 2-MMR and 2-Varicella. Tdap vaccination is now required for all students entering 7<sup>th</sup> grade beginning the 2012 - 2013 school year.

## **Transfer Students**

Any child transferring to any school in the Enterprise School District must have a valid immunization certificate, birth certificate, report card, and name and address, and telephone number of the previous school attended.

No student is to be enrolled in this school district until any questions regarding residence or immunizations have been resolved.

Students suspended or expelled from another school or school district may not be allowed to enroll.

## **Transfer and Withdrawal of Students**

### Out-of-District Transfers:

All students enrolled in the school district after the beginning of the school session who move outside the district at any time during the school year must withdraw from the school system using the following steps:

- School officials should be notified a least one day prior to the withdrawal of a student.
- The student's parent must come to the principal's office and officially withdraw his/her child. All books and fines must be cleared before official withdrawal is completed and the student's academic record is cleared.
- Any student who moves during the school year must record the change of address with the principal in the main office.
- The principal is authorized to release Enterprise Schools education reports or records when an official written request is received from the school district to which the student is transferred. (A parent or legal guardian has the right to review his/her child's school records.)
- A student leaving the Enterprise School system may obtain a record of the student's work to date for the current term. Reports may be held if the student has any indebtedness to the school (lunchroom, workbooks, library, textbooks, damages, etc.).

## **Homeless Children**

When a child is determined to be homeless as defined by the *Stewart B. McKinney Act 42 USC Section 11431(l), 11432(e)(4) and 11302(a)*, this school district shall consider and take enrollment action that is in the best interest of the child, pursuant to *42 USC II 432(e)(3)*.

- The requirements of Section II above are minimum requirements, and this school district may require additional documentation and verification at any time.
- At the minimum, this school district shall maintain in a file a written instrument identifying the types of documents used to verify each student's residency and copies of any relevant guardianship petition or decree.
- The provisions of this policy do not apply to students who reside outside the school district but who have legally transferred into the school district.
- Any court-ordered procedure shall take precedent over any procedure contained herein.

## **Homebound Program**

The Homebound Program is an instructional program for students who, because of severe disabilities or chronic illnesses, are unable to attend school for extended, long-term periods or for other reasons as approved by the Board of Trustees for the education of students not in the normal academic program. The school district's administration, in cooperation with the instructional staff, will determine the student's eligibility for homebound services. Following administrative procedure, no principal or teacher or any other staff person shall have the authority to place a student in the Homebound Program.

## **Home Schooled Children**

The School Board encourages the admission of all eligible students to the Enterprise School District. All students seeking to enter the Enterprise School District from a home school environment shall be placed in grades and classes in accordance with the following criteria:

### **Elementary: (Grades K-8)**

- The student shall not be placed more than three (3) grades above or below the grade or class that the pupil would have been assigned to had the pupil enrolled during the year the child reached his sixth birthday on or before September 1.
- The student shall be required to take a test deemed appropriate by the Enterprise School District. This test will be a primary determining factor in the student's grade/class placement. No enrollment of the home school student shall be considered official until the test has been given.
- The pupil will be assigned to the grade or class for which the test shows the student is best suited in accordance with the age limitation as set forth above.

### **High School: (Grades 9-12)**

Students must pass the end-of-subject tests or standardized tests administered for the courses for which they are requesting credit.

## **ATTENDANCE POLICIES**

### ***MISSISSIPPI COMPULSORY SCHOOL ATTENDANCE LAW SUMMARY***

- A. A parent, guardian or custodian of a compulsory-school-age child in this state shall cause such child to enroll in and attend a public school or legitimate nonpublic school for the period of time that such child is of compulsory-school-age, except under the following circumstances:
  1. When a compulsory-school-age child is physically, mentally or emotionally incapable of attending school as determined by the appropriate school official based upon sufficient medical documentation.
  2. When a compulsory-school-age child is enrolled in and pursuing a course of special education, remedial education, or education for handicapped or physically or mentally disadvantaged children
  3. When a compulsory-school-age child is being educated in a legitimate home instruction program
- B. Unlawful Absences – An “unlawful absence” is an absence during a school day by a compulsory-school-age child, whose absence is not due to a valid excuse for temporary nonattendance. Days missed from school due to disciplinary suspension shall not be considered an “excused” absence under the provisions of this section.
- C. Excused Absences – The following are the only reasons for which an absence may be considered excused:
  1. Authorized school activities (requires prior approval)
  2. Personal illness/injury
  3. County health officer isolation
  4. Death/serious illness of immediate family member (children, spouse, grandparents, parents, brothers, sisters, including step-brothers and step-sisters)
  5. Medical or dental appointment (requires prior approval, except in cases of emergency)
  6. Attendance in court as a witness if under subpoena or party to the action
  7. An absence may be excused if the religion to which the compulsory-school-age child or such child’s parents adhere requires or suggests the observance of a religious event. The approval of such absence is within the discretion of the superintendent of the school district or his designee, but approval should be granted unless the religion’s observance is of such duration as to interfere with the education of the child.
  8. An absence may be excused when it is demonstrated to the satisfaction of the superintendent of the school district or his designee that the purpose of the absence is to take advantage of a valid educational opportunity, such as travel, including vacations or other family travel. Approval of such absence must be gained from the superintendent of the school district or his designee prior to the absence, but such approval shall not be unreasonably withheld.
  9. An absence may be excused when it is demonstrated to the satisfaction of the superintendent of the school district or his designee that conditions are sufficient to warrant the compulsory-school-age child’s nonattendance. However, no absences shall be excused by the school superintendent, or his

- designee, when any student suspensions or expulsions circumvent the intent and spirit of the compulsory attendance law.
- D. Any parent, guardian or custodian of a compulsory-school-age child subject to the provisions of this law who refuses or willfully fails to perform any of the duties imposed upon him or her under the provisions of this section or who intentionally falsifies any information required to be contained in a certificate of enrollment, shall be guilty of contributing to the neglect of a child and, upon conviction, shall be punished in accordance with the provisions of Section 97-5-39, Mississippi Code (37-13-91) of 1972.

Upon prosecution of a parent, guardian, or custodian of a compulsory-school-age child for violation of this section, the presentation of evidence by the prosecutor that show that such child has not been enrolled in school within eighteen (18) calendar days after the first day of the school year of the public school which such child is eligible to attend, or that such child has accumulated twelve (12) unlawful absences during the school year at the public school in which such child has been enrolled, shall establish a *prima facie* case that such child's parent, guardian, or custodian is responsible for the absences and has refused or willfully failed to perform the duties imposed upon him or her under the provisions of this section. However, no proceedings under this section shall be brought against a parent, guardian or custodian of a compulsory-school-age child unless the school attendance officer has contacted promptly the home of the child and has provided written notice to the parent, guardian, or custodian of the requirement for the child's enrollment or attendance.

If a compulsory-school-age child has not been enrolled in a school within fifteen (15) calendar days after the first day of the school year of the school which such child is eligible to attend, or such child has accumulated five (5) unlawful absences during the school year of the public school in which such child is enrolled, the school district superintendent shall, within two (2) school days or within five (5) calendar days, whichever is less, report such absences to the school attendance officer of the youth court or family court.  
(See Descriptor Code: JBA)

### **POINTS TO REMEMBER:**

- A. Students who will attain the age of six (6) years on or before September 1 of the calendar year and Have not attained the age of seventeen (17) years on or before September 1 of the calendar year are considered compulsory school-age children. This generally covers children who range in age from 6-16.
- B. These children must be enrolled in school within fifteen (15) calendar days after the first day of the school year of the public schools which such child is eligible to attend.
- C. These children can have no more than twelve (12) unlawful (unexcused) absences during any one school year.
- D. The parent(s) of these children are responsible for seeing that their children attend school.

**Mississippi Compulsory School Attendance Law**  
Section 37-13-91 Mississippi Code of 1972 Amended July 1, 2003

*Compulsory-school-age child* means a child who has attained or will attain the age of six (6) years on or before September 1 of the calendar year and who has not attained the age seventeen (17) years on or before September 1 of the calendar year; and, shall include any child who has attained or will attain the age of five (5) years on or before September 1 and has enrolled in a full-day public school kindergarten program.  
Provided, however, the parent or guardian of any child enrolled in a full-day public school kindergarten program shall be allowed to disenroll the child from the program on a one-time basis, and such child shall not be deemed a compulsory-school-age child until the child attains the age of six (6) years.

A student benefits from good school attendance and promptness to classes. Those benefits include an opportunity to expand present knowledge, an opportunity to learn more, more opportunity to practice under the guidance of a professional, an opportunity to interrelate with peers, and an opportunity to participate in one-time unique experiences. Absences from school result in loss of "time on task" and each student's absence lowers average daily attendance resulting in a loss in state funding. School attendance is considered an important responsibility of the student and parents. Because student attendance affects student learning, a parent conference may be required if a student has excessive absences, regardless of whether the absences are excused or unexcused. The Enterprise Public School District supports the philosophy that the instructional program is the most vital part of formal education. School attendance is considered very important in order for a student to obtain maximum benefits from his educational

program; experience has shown that high quality of work is virtually impossible to perform with irregular attendance. Therefore, students are expected to attend school at all times when school is in session.

## **Absences**

In order to be counted present, a student must be in attendance for at least 75% of the class period.

All absences from school and/or class shall be classified under the following headings:

- **Official** – An official absence is when a student is representing the school in some official capacity in or out of the city. This classification includes when students are a part of a school- related field trip or other educational activity. The teacher or sponsor will issue a list of all students who are to be excused. This list will be approved by the district and/or building administrator. The list will be the excuse for the absence; no other excuse will be necessary. All work missed must be made up as arranged by the teacher whose class was missed.
- **Excused**– An excused absence is one which results from personal illness, death or serious illness in the family, observances of religious holidays of a student's own faith, or special circumstances such as court summons, family emergencies, weather extremes, which require immediate action and that the school principal deems necessary. Absences, other than those listed above should be cleared through the principal's office before the student is absent.

In order for any absence to be excused, the student must submit a doctor's excuse or note, signed by a parent/guardian stating the reason for the absence. **THREE DAYS OF ABSENCE, PER SEMESTER, MAY BE EXCUSED BY A PARENT NOTE.** The student should submit this written excuse to the proper school official within two days following the return to school. Principal will have discretion.

- **Unexcused**– An unexcused absence will be recorded if the student does not bring an acceptable note from home on his return to school after an absence. The Enterprise School District follows the Mississippi Compulsory School Attendance Law in reporting unexcused absences to the County Attendance Officer and the Department of Human Services. When a student accumulates five (5) unexcused absences, the county attendance officer will be notified.

## **Excessive Absences and Tardies**

Irregular attendance will be monitored by teachers, counselors, and the Pupil Accounting Office. Irregular attendance reports of students will be referred to the District Attendance Officer for action by the Youth Court.

## **Attendance K-12**

- Students are not permitted to leave school without permission from principal.  
\*No checking out during lunch period unless it is an emergency or doctor appointment.
- Students who are in school every day shall receive Perfect Attendance Awards at the end of the year.
- Three (3) sign-outs or tardies in one class will result in one absence in that class for grades 5-12.

## **Make-Up Work**

### *Classroom Tests*

Students who miss tests on days during excused absences will be allowed to make up the tests. Arrangements must be made to take tests within two days after a student returns to school.

If a student has a pre-announced test on the day that he/she returns to school from an excused absence, he/she must take the test within two days. If a student is present for all instruction, he/she must take the test on returning day.

When a student misses a test because of truancy or for other unexcused absences, he/she will not be allowed to take a make-up test. A grade of 0 will be recorded for any test given during this time. Principal may specify a longer period of make-up time for students who experience an extended period of excused absences.

#### Homework and Daily Work

Students must take the initiative to consult with each teacher about make-up work. Students will have 2 days to make arrangements with teacher to make-up work. For excused absences, 100% of the grade will be given as credit for make-up work required by the teacher, provided that work is completed and submitted in a timely manner. Principals may specify a longer period of make-up time for students who experience an extended period of excused absences. When a student misses homework or daily work because of truancy, or for other unexcused absences, he/she will not be allowed to make up the work.

#### **Procedure for Return to School**

When a student returns to school after an absence, the student should bring a written excuse to the proper school official on the day the student returns to school. After two days without a written excuse, the absence is considered unexcused and make-up policies for unexcused absences go into effect. (See the section on unexcused absences.)

#### **Student Arrival and Departure Times and Procedures**

Students are not to arrive on the school campus prior to 7:30 a.m., when teachers report for duty. The school will not assume responsibility for any students arriving on school grounds prior to stated time unless they are transported by school bus. Students are to leave school at the end of the school day unless they are participating in a supervised school activity and are under the direct supervision of a teacher.

All car riders (K-8) should be dropped off between 7:30 and 7:50.. Please do not let your child out beside the cafeteria, in the teacher parking lot, or anywhere, other than in the designated drop off location. Students in grades 5-8 are to be dropped off on the Middle School Side. Students in Grades Prek-4 are to be dropped off on Elementary School Side. Note: If 3<sup>rd</sup> or 4<sup>th</sup> grade students have older siblings at the Middle School, they may be dropped off on the Middle School Side.

We begin loading buses each afternoon at 3:00. After the buses depart at approximately 3:10, we dismiss car riders. For students grades 4<sup>th</sup> - 8<sup>th</sup> enter on the middle school side and for students Pre-Kindergarten - 3<sup>rd</sup> grade enter on the elementary side. Please do not park in the teacher parking lot and signal for your child to come to you, this is dangerous! Also, please refrain from parking your car and coming in the building to pick up your child as the bus and/or car riders are being dismissed.

All car riders 9-12 should be dropped off at student parking lot in the mornings and picked up in the afternoon in front of the high school.

Any deviations from this procedure might endanger a child's safety in the car lot.

#### **Tardies**

A student is tardy if he/she arrives after 7:50 am o'clock. For every three tardies the student will receive an absence that will count for exemptions and perfect attendance.

#### Check-In Policy

When a student arrives at school tardy, he or she must come to the office to get an admit slip to class. Three tardies in any class during the day will result in an absence in that class. These absences will affect exemptions and perfect attendance. ISS or detention may be used for excessive tardies.

#### **Leaving School or Arriving Late**

Parents are encouraged to check their children out of school only if the children are sick, a family emergency occurs, or for a medical appointment which cannot be made at an after school time. Students must be present for 75% of any given class to be counted present.

#### Check-out Policy

When a student becomes ill, or an emergency arises during the regular school day which may warrant early dismissal, the student must report to the Principal's Office. Before the student may be released from school, a parent/guardian, or person authorized by a parent must come to the school office and sign the student out. Individuals who are not listed

on the Student's Emergency Card will not be allowed to sign a student out without prior written consent from the parent. The office will call the child's room to inform the teacher to dismiss the child. *When the child is leaving school with someone other than the parent or guardian, a written, dated note from the parent should be presented to the office prior to 9:30 the morning of checkout, followed by a phone call from the parent.* This note should contain the time the student is to leave, how the child will leave – walk, ride bike, with another person – and a telephone number where the parent can be reached to verify the information. In the event of illness, the student must check out through the office. The student's parent or guardian will be notified in order for him/her to pick the child up in the office. Any other arrangements must be cleared through the principal. Students are responsible for making up class work that is missed during the time that they are signed out of school.

\*\*Teachers WILL NOT BE ASKED to stop class to gather assignments for a child who is leaving school for early dismissal. Parents may come back after the school day and pick up assignments.

For a child who is absent, the parent may request missed assignments for the day. However, those assignments will not be ready for the parent to pick up until the end of the school day.

#### **Elementary Perfect Attendance**

Pupils who are not absent any days through the year shall receive Perfect Attendance Awards at the end of the year, as well as incentives (provided by teacher and/or principal) given at the completion of each 9-week period. To qualify for Perfect Attendance student MUST be here at least 63% of the day.

#### **Middle & High School Perfect Attendance**

Middle and High School students will not be eligible for perfect attendance if they miss any given class period. This means no absences and no tardies or checkouts.

## **TRANSPORTATION**

### Enterprise School District Rules for School Bus Behavior

RULES AND REGULATIONS OF THE MISSISSIPPI BOARD OF EDUCATION GOVERNING CONDUCT UPON PUBLIC SCHOOL BUSES AS AUTHORIZED BY SECTION 37-41-1, MISSISSIPPI CODE OF 1972, AS AMENDED:

It will be the duty of passengers transported in school buses owned or operated by public school districts to conduct themselves in an orderly manner. The passengers shall abide by rules and regulations of the Mississippi Board of Education, and rules and regulations adopted by the boards of the respective school districts.

## **PUPILSCHOOL BUS DISCIPLINARY GUIDELINES**

1. Pupil shall follow directions of the driver the first time given.
2. No striking or threatening bus driver.
3. Pupil shall arrive at the bus stop before the bus arrives.
4. Pupil shall wait in a safe place, clear of traffic, and away from where the bus stops.
5. Pupil shall walk in an orderly line and avoid horseplay / fighting / tussling.
6. Pupil shall cross the road or street in front of the bus only after the bus has come to a complete stop and upon direction of the driver.
7. Pupil shall go directly to an available or assigned seat when entering the bus.
8. Pupil shall remain seated and keep aisles and exits clear.
9. Pupil shall exhibit acceptable classroom conduct at all times.
10. Pupil shall refrain from throwing or passing objects on, from, or into buses.
11. Pupil is permitted to carry only objects that can be held on his/her lap.
12. Pupil shall refrain from the use of profane language, obscene gestures, tobacco, alcohol, drugs, or any other controlled substance on the bus.
13. Pupil shall not carry hazardous materials, nuisance items, and animals onto the bus. Exception: If the Individualized Educational Plan requires a special-needs student to use an animal, such as a seeing-eye dog.
14. Pupil shall respect the rights and safety of others.
15. Pupil shall refrain from leaving or boarding the bus at locations other than the assigned stops at home or school.
16. Pupil shall refrain from extending head, arms, or objects out of the bus windows.
17. Pupil shall refrain from hitching rides via the bumper or other parts of the bus.

## **ENTERPRISE SCHOOL DISTRICT** **CONSEQUENCES FOR BREAKING BUS RULES**

**1<sup>st</sup>. Offense** – Written up by driver, form filled out by school, copy sent to the parent and call parent.

**2<sup>nd</sup>. Offense** – Student shall be suspended from school bus for one day or receive three “paddle licks” from the principal and call parent.

**3<sup>rd</sup>. Offense** - Student shall be suspended from school bus 3 days or receive three “paddle licks” from the principal and call parent.

**4<sup>th</sup>. Offense** - Student is off the bus for 5 days and call parent.

**5<sup>th</sup>. Offense** - Student is off the bus for 10 days and call parent.

**6<sup>th</sup>. Offense** - Student faces possible expulsion from the bus for the remainder of the school year and call parent.

**SEVERE CLAUSE** - Student will be suspended from school and the bus for FIGHTING on the bus, severe profanity, or any other severe behavior and parent will be contacted. .

### **NOTE: The principal will have final discretion regarding all referrals.**

*NOTE:*

A. Parents of student may appear before the Enterprise School Board and request reinstatement of transportation privileges.

B. All students WILL have assigned seats by the second week of school.

C. No middle school student will be allowed to drive a motorized vehicle on the campus.

D. Students are to ride assigned bus, unless permission is given by the principal.

## **ACCEPTABLE COMPUTER/NETWORK/INTERNET USE POLICY**

The goal of the Enterprise School District in providing network services to teachers, staff, and students is to promote educational excellence by facilitating resource sharing, innovation, and communication. The Internet is an electronic communications network that provides vast, diverse, and unique resources. The purpose of providing these resources is to improve learning, teaching through research, teacher training, collaboration, dissemination, and the use of global communication resources. Enterprise School District provides computer equipment, computer services, and Internet access to its students and staff for educational purposes only. The guidelines in this document are there to help facilitate this goal and they must be adhered to by all who access the network.

The use of Enterprise School District's network/Internet is to support research and education in and between schools and academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of the network/Internet must be in support of education and research and consistent with the educational objectives of Enterprise School District

Transmitting, accessing, or retransmitting any material(s) in furtherance of any illegal act or conspiracy to commit any illegal act in violation of local, state, or federal law or regulations and/or school district policy is prohibited. This includes, but is not limited to copyrighted materials, threatening or obscene materials, harassing, pornographic or materials protected by trade secret.

Users will not post chain letters or engage in "spamming" (that is sending an annoying or unnecessary message to large numbers of people).

Users shall not access, transmit, or retransmit any material that promotes violence or the destruction of property by devices including, but not limited to, the use of firearms, explosives, fireworks, smoke bombs, incendiary devices, or other similar materials.

Use for commercial activities by for-profit institutions is generally not acceptable.

Use for product advertisement or political lobbying is also prohibited.

Users shall not use the network for any illegal activity including, but not limited to, unauthorized access including hacking.

Attempting to bypass network controls and filters by any means is prohibited.

Unapproved remote access to the ESD network is strictly prohibited.

Users shall not use the passwords of others to access the network or any other electronic communication or telecommunication services unless approved by the site administrator, district technology staff, or the superintendent.

The use of Enterprise School District services is a privilege, not a right, and inappropriate use may result in cancellation of those privileges. The site and/or network administrator(s) will deem what is inappropriate use, take appropriate action, and determine consequences. Also, the site and/or network administrator(s) may deny access at any time as required. Users should report any security issue of a questionable nature to the proper site or network administrator.

Enterprise School District is CIPA (Children's Internet Protection Act) compliant. The Children's Internet Protection Act (CIPA) is a federal law enacted by Congress to address concerns about access to offensive content over the Internet on school and library computers. CIPA imposes certain types of requirements on any school or library that receives funding for Internet access or internal connections from the E-rate program - a program that makes certain communications technology more affordable for eligible schools and libraries. In early 2001, the FCC issued rules implementing CIPA. In accordance with CIPA, Enterprise School District utilizes several different forms of filtering and network monitoring devices. However, users must also recognize that no filtering system is perfect, and that in the event inappropriate material is accessible, the District shall not be held liable. Accessible inappropriate material should be reported immediately to your site administrator or network administrator.

The use of access requires that you abide by accepted rules of network etiquette. These include, but are not limited to the following:

- BE POLITE. Do not send abusive or harassing messages to ANYONE.
- USE APPROPRIATE LANGUAGE. In all messages, do not swear or use vulgarities or any other inappropriate language. Anything pertaining to illegal activities is strictly forbidden. (Note that E-mail is not guaranteed to be private. Messages relating to or in support of illegal or violent activities must be reported to authorities and appropriate action will be taken.)
- PRIVACY. Do not reveal or provide the personal address, phone number, or other information about yourself or any other person. Enterprise School District will not disclose any personal information about students. Any user will immediately report to the ESD any attempt by other internet users to engage in inappropriate conversations or personal contact. The system administrators and approved staff are required to monitor activity on all devices accessing the ESD network. There should be no expectation of privacy on any device accessing the ESD network. Any information on your school computer/email is ESD property and may be searched at any time without notice.
- CONNECTIVITY. Do not use the network in such a way that would disrupt the use of the network by others. Users should not use the district network with activities that put a strain on network resources and bandwidth such as: online games, music, running resident programs such as chat, instant messenger service (AOL, MSN, Yahoo, etc.) All use should serve an instructional purpose and be educational in nature.

**Services** - Enterprise School District will not be responsible for any damages you may suffer. This includes loss of data resulting from delays, non-deliveries, or service interruptions caused by our own negligence or your errors or omissions. Use of any information obtained via Enterprise School District network services, is at your own risk. Enterprise School District denies any responsibility for the accuracy or quality of information obtained through network services.

**Use of Personal Devices** - Use of personally owned equipment will be evaluated on a case by case basis. Users must first notify the Computer Department of such anticipated use. Any device that accesses the district network must be approved by the Computer Department and meet minimum standards with regards to anti-virus and spyware protection prior to use. This includes, but is not limited to personal computers, notebooks, laptops, PDA's, music players, Internet capable phones, and other devices. ESD or its employees will not be held liable for any damage to personally owned equipment used on the network. Users will assume all risks associated with the use of the ESD network. ESD computer department will not be responsible for the upkeep or maintenance of personal devices used on the network.

Users agree not to allow anyone to work on Enterprise School District computers and network equipment without the permission of the District Technology Staff. This includes but is not limited to, unapproved installation of software, hardware, or network devices/cabling.

Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem within the Enterprise School District network, you must notify a system administrator either in person or via the network. Do not demonstrate the problem to other users. Do not use forged messages or post anonymous messages. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to Enterprise School District network services. Under no conditions should a user provide his/her password to another person or use another person's password.

Enterprise School District will retain district email on our server for a period of no more than three years. All email older than three years will be purged and deleted from our servers and no longer available. Email will be purged and deleted at the end of every month.

Vandalism may result in cancellation of privileges and/or criminal prosecution. This includes, but is not limited to, contamination, deletion or reconfiguration of data or degradation of system performance in any way.

***NOTE: The Enterprise School District will fully cooperate with local, state, or federal officials in any investigation related to illegal activities conducted through the user's internet account or access to the district network.***

It is the policy of Enterprise School District to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

## **Definitions**

Key terms are as defined in the Children's Internet Protection Act.

### **Access to Inappropriate Material**

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

### **Inappropriate Network Usage**

To the extent practical, steps shall be taken to promote the safety and security of users of the Enterprise School District online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

### **Education, Supervision and Monitoring**

It shall be the responsibility of all members of the Enterprise School District's staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of The Technology Director or designated representatives.

The Enterprise School District or designated representatives will provide age-appropriate training for students who use the Enterprise School District internet facilities. The training provided will be designed to promote the Enterprise School District's commitment to:

- The standards and acceptable use of Internet services as set forth in the Enterprise School District's Internet Acceptable Use Policy;
- Student safety with regard to:
  - safety on the Internet;
  - appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
  - cyber bullying awareness and response.
- Compliance with the E-rate requirements of the Children's Internet Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

*This Internet Safety Policy was adopted by the Board of the Enterprise School District at a public meeting, following normal public notice, on June 22, 2015.*

## **SEARCHES AND QUESTIONING**

### **Questioning**

School administrators, teachers, and School Resource Officers have the right to question students regarding their conduct and/or the conduct of others. In regard to students' alleged actions, except where the alleged action would constitute a criminal offense, the right against self-incrimination does not exist.

### **Searches**

Students in the district have the right to privacy and security against arbitrary invasion of their personal property by school officials. However, the Board must maintain an atmosphere conducive to the pursuit of its educational goals, including a limited right to search students' personal belongings when it is in the interest of the overall welfare of other students or is necessary to preserve the good order and discipline of the school. Lockers will be opened or other searches conducted by not less than two members of the professional staff.

### **Vehicles**

The school retains authority to inspect student vehicles used as transportation to school whether on or off school property. When a school authority has reasonable suspicion to believe that illegal or unauthorized materials are contained inside a student vehicle, the student may be required to open the vehicle, including the trunk, for further inspection.

### **Canine**

The district may at any time utilize canines to search vehicles, desks, lockers, school property, except possessions on a student's person, with or without reasonable suspicion of a violation. A canine response indicating the presence of contraband constitutes reasonable suspicion and a more intrusive search may be conducted, which may then include the search of a student, at the direction of the principal, School Resource Officer, and responding law enforcement personnel.

### **Desks and Lockers**

Desks and lockers are school property and remain at all times under the control of the school. However, students are responsible for whatever is contained in desks or lockers issued to them by the school. School authorities may conduct periodic general inspections at any time for any reason related to school administration. Inspection of individual desks or lockers may occur when there is a reasonable basis to do so, or for health and safety reasons, and in those cases, the student or a third party may be present. Items which may be placed or kept in a desk or locker include, but are not limited to, school issued books, pencils, pens, paper, clothing apparel. Items which may NOT be placed or kept in a desk or locker include, but are not limited to, items not directly connected with school requirements such as weapons, explosive devices, illegal contraband, and other items in violation of school board policy.

### **Book bags, Purses, etc.**

A student's personal effects may be searched whenever a school authority has reasonable suspicion to believe the student is in possession of illegal or unauthorized materials or contraband.

### **Personal Search of Students**

A student's person and/or personal effects may be searched whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials or contraband. If a pat-down search of a student's person is conducted, a school official of the same sex will conduct it in private with at least one adult witness present. It will be an extremely rare situation that requires a more intrusive search of a student's person than a pat down. Only if extreme emergency conditions exist, and only upon prior approval by the Central Office, will a more intrusive search be conducted. If such a search is necessary, a school official of the same sex will conduct it in private with an adult witness of the same sex present.

### **Metal Detectors**

Metal detectors may be used at selected events, at the discretion of the school administration. Metal detectors also will be used in the school sites as deemed appropriate. Inspections/searches of personal property at public events will be conducted by School Resource Officers and/or law enforcement personnel. Inspections/searches of personal property at school sites may be conducted by school personnel in accordance with established procedures. Refusal to pass through the metal detectors will be considered sufficient cause to deny entrance to the event or to school until a personal search had been completed.

### **Strip Searches**

No student will be subjected to a strip search except where an emergency situation exists and with pre-approval by the principal. No student will be asked to remove any article of clothing in the presence of a member of the opposite sex or in the presence of other students.

### **Student Grievance Policies**

The Enterprise School Board recognizes and willingly accepts individual and system-wide accountability for its actions to parents, students, and all school patrons. Students' complaints and grievances will be resolved through orderly processes at the earliest possible time and at the most immediate level of supervision. Complaints and grievances will be approached in the following manner:

The time limits at any step of the grievance procedure may be adjusted at the mutual consent of the parties concerned or by authorization of the superintendent. The superintendent may extend the time limitation, not to exceed five working days. If it is mutually agreed upon by both parties to the grievance that any step listed below is not necessary to the presentation of the grievance, the step or steps may be deleted from the process.

## **INFORMAL GRIEVANCE POLICY**

### **Step One:**

A parent or student who feels that he/she has a grievance should present the matter in writing to the principal or whoever has the authority or responsibility to deal most effectively with the grievance. If the problem is resolved, or no further action is necessary, the matter is considered closed. It will be the responsibility of the principal or supervisor to submit the written grievance, along with a report of action taken, to the superintendent.

### **Step Two:**

If a parent or student feels his/ her problem had not been resolved, he/she should contact the Superintendent's Office for the grievance to be presented at the next administrative level. This meeting will occur within one week of the receipt of the complaint. This meeting will normally be held between the parent and/ or student and the administrator, except in unusual circumstances when legal counsel may be present, as well as the parties involved in Step One. If the problem is resolved, or no further action is requested, the matter is considered closed.

### **Step Three:**

If the problem is unresolved after Step Two, the complainant may, within five working days after the second meeting, request in writing that the superintendent or his/her designee arrange a meeting with the complainant. Participants in this meeting would be in attendance as requested by the student/ parent and/or administrator involved in Step Two. This meeting will be held within seven working days after receipt of the request. A decision will be made within fifteen days from the receipt of the written request. If the aggrieved person or persons desire to appeal the superintendent's decision, they must request in writing a hearing before the Board. Such a request must be made through the superintendent. The Board will provide the student or parent with its written decision in this matter as expeditiously as possible following completion of the hearing.

## **ALTERNATIVE PROGRAMS**

Enterprise School District is a member of the East Central Alternative School. Information about this program may be obtained from the Principal's Office.

## **CONDUCT POLICY**

One of the characteristics of an effective school district is a safe, orderly climate conducive to teaching and learning. Students, as well as the administration and staff, share the responsibility for creating and supporting a positive school climate. The degree to which students accept their responsibility to demonstrate the type of behavior that promotes a learning climate also has a definite effect on their academic achievement.

The Enterprise School District expects students and parents to conduct themselves appropriately at all extracurricular activities.

The Enterprise School Board wishes to establish an educational climate in which student behavior is at all times exemplary and in which the important processes of education can best be carried out. Recognizing the need to support the professional personnel of the Enterprise Schools, the Board encourages the development of harmonious and cooperative relationships between students and faculty members based on mutual respect and understanding. Significant interruptions of the educational process resulting from overt disrespect shown by students to faculty members, unruly student behavior, and vulgar or otherwise discourteous actions will not be permitted.

### **DISCIPLINE – GENERAL INFORMATION**

The basic objectives of discipline within the school may be described as four-fold:

1. To establish conditions under which do not prevent any teacher from teaching or any student from learning.
2. To establish and maintain study conditions conducive to learning.
3. To develop, on the part of each student, the habits and skills that make him/her self-directive and to help him/her realize that he/she is responsible for his/her own behavior.
4. To guide students in learning how to make better choices based on decision-making skills that enable them to become self-disciplined.

### **District Code of Conduct General Policies and Procedures:**

- Administrators and teachers shall hold students accountable for their conduct in school, on the way to and from school when transported on school buses, at any school-sponsored event in or out of town, and while riding any school-owned vehicle or at any school-related activity or event. Also included is conduct occurring on property other than school property or other than at a school-related activity or event when such conduct by a pupil, in the determination of the school superintendent or principal, renders that pupil's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the pupils and teacher of such class as a whole (MS Code 37-7-301). Any school official may correct any type of student misconduct concerning any of the above.
- The failure of any student to recognize and adhere to verbal statements of correction by school officials will be cause for discipline.
- Teachers are expected to handle most of the disciplinary problems that arise. In the event, however, that a student will not adhere to the corrections and warnings of a teacher, counselor, bus driver, etc., the student may be referred to the principal for disciplinary action. In each instance when this is done, a written and signed referral form will be submitted by the referring teacher explaining the problem.
- Every student referred to the principal for disciplinary reasons shall be given a fair and prompt hearing before any action is taken.

## **MISCONDUCT CONSTITUTING CAUSE FOR DISCIPLINARY ACTION**

### **Assault**

A person is guilty of simple assault if he (a) attempts to cause or purposely, knowingly or recklessly causes bodily injury to another; or (b) negligently causes bodily injury to another with a deadly weapon or other means likely to produce death or serious bodily harm; or (c) attempts by physical menace to put another in fear of imminent serious bodily harm.

A person is guilty of aggravated assault if he (a) attempts to cause serious bodily injury to another, or causes such injury purposely, knowingly or recklessly under circumstances manifesting extreme indifference to the value of human life; or (b) attempts to cause or purposely or knowingly causes bodily injury to another with a deadly weapon or other means likely to produce death or serious bodily harm. (MS Code 97-3-7)

### **Battery**

Battery is physical aggression perpetrated against another student or school employee.

### **Breaking Laws at School**

Any act in violation of federal, state, or local law committed on the campus of a public school is punishable by the appropriate agency.

### **Cheating**

Cheating involves scholastic dishonesty: giving or receiving information by any means in a testing situation, classroom work, or homework. This includes the writing of answers from a person's own test and/or quiz which can be given to other persons, copying another student's work, securing tests or test answers, using unauthorized materials during a test, collaborating with other students taking a test, substitution for another student, or soliciting a substitute for a test. It also includes plagiarizing information in reports or papers. Cheating will be penalized by giving a zero on the work and by the teacher contacting the student's or students' parents.

### **Disruption of School Operations, Functions, Programs, or Activities**

Any action or conduct which disrupts any school function including classroom, cafeteria, school bus, activity events, student assemblies, or class changes is prohibited.

### **Disregard of Dress and/or Grooming Code**

A chronic disregard of the district dress and/or grooming code by students indicates insubordination and disregard for district rules.

### **Disrespect and/or Insolence Toward School Employees and/or Other Students**

These terms indicate a lack of respect shown through insultingly contemptuous speech, body language, or conduct toward school employees, visitors, or other students.

### **Fighting or Provoking a Fight**

Striking or grabbing a fellow student; starting a fight by same or verbally or in some other way encouraging people to fight and play fighting constitute this offense. These may be considered violent acts. Students who are involved in assaults, who engage in fighting or who are responsible in any way for fighting while under the jurisdiction of the school are subject to arrest, removal, and/or expulsion from school in accordance with statutes and/or district policy. This includes fighting while on a bus, at bus stops, or at any activity/event sponsored by the Enterprise School District.

### **Forgery**

Forgery means writing or using the signature of another person.

### **Gambling**

This term includes involvement in any game of chance, i.e. cards, dice, coin flipping, betting (e.g. sports, fights, and academic success or failure), etc.

**Harassment, Intimidation, or Verbal/Written Assault**

These terms indicate bothering or touching another student or teacher, extorting money, food or objects, damage to personal property, and written threats. They also include verbal and written statements. Any of these may be considered violent acts.

**Indecent Exposure**

Indecent exposure is the intentional or careless exposure of various private body parts. This may result from a dress code infraction.

**Insubordination**

Insubordination is the failure to submit to authority, disobedience or refusing or failing to obey a direct request, either privately or publicly (in the presence of others). Insubordination includes such action to any school district employee. The above regulations are not exclusive; other conduct in connection with these groups is forbidden at or in the schools. Students who violate the position of the Enterprise School District in this matter will be subject to suspension, with a parental conference required before student reinstatement.

**Possession of, Use of, Transfer of, or Threatened Use of, Any Type Weapon, Parts of a Weapon, Look Alike/Imitation Weapon, or Ammunition**

(MS Code 97-37-17)

**Possession or Use of Fireworks**

Possession or use of any type of fireworks is strictly forbidden on school property or at school events.

**Possession, Use, or Transfer of Any Illegal or Stolen Material**

Possession of, use of, or transfer of any illegal or stolen property on school property or at school events is prohibited.

**Possession of, Use of, or Transfer of Alcohol, Tobacco, or Illegal Drugs and/or “Look Alikes” or Under the Influence of Any of the Above**

Having in one's possession on school property or at school events alcohol in any form; tobacco, tobacco paraphernalia, electronic cigarettes or smokeless tobacco; or any illegal drug is prohibited. Use of, distribution of, being under the influence of, or any pretense related to use, distribution, or being under the influence of any of the above-mentioned products is included in this prohibition. Use of legal substances in a way that causes intoxication or abnormal behavior is also included here. Students possessing or using alcohol, tobacco in any form, illegal drugs or “look alike” drugs on school campus or at a school event may be suspended and reported to the police. The same consequence will apply to students who are under the influence of any of the above, exemplified by breath, conduct, or other observable behavior.  
(MS Code 97-32-25, 97-32-27, and 97-32-29)

**Possession and Use of Laser Items**

No student attending any school in the Enterprise School District shall be permitted to use or carry upon his/her person or in any other manner laser pointers, laser key chains, or any other laser items. Failure to comply will result in the student being placed on the discipline ladder.

**Possession of Electronic or Communication Devices**

**NO** cell phones or electronic devices (including smart watches) brought from home are to be used throughout the school day **(7:30-3:30)**. Refusal to surrender phone or electronic device will draw an automatic suspension until phone is turned over to administration. The school district is not responsible for the safety or security of personal electronic devices that the student chooses to bring to school.

**Students may not possess any electronic device during testing even if the device is turned off or the student does not use it. Violation of this rule may result in suspension and the student's test being invalidated.**

**If a student uses a cell phone or electronic device without permission from faculty/staff the device will be confiscated.**

Consequences for violation of this policy:

- **First Offense:** Parent may pick up device from the principal at the end of a 30 day period.

- **Second Offense:** Parent may pick up device from the principal at the end of a 90 day period.
- **Third Offense:** Parent may pick up device from the principal on the student's last day of school for the year.

Cell phones or electronic devices used to violate district policy, state regulations and federal regulations in such ways as **sexting, bullying, sending or receiving inappropriate photographs through social media, dishonest academic practices or any other illegal uses** will be confiscated and student is subject to placement at Alternative School.

- **First Offense:** Phone confiscated and placement at Alternative School for 30 days.
- **Second Offense:** Phone confiscated and placement at Alternative School for 90 days.
- **Third Offense:** Phone confiscated and placement at Alternative for one (1) year.

***Note: The principal and/or superintendent will have final discretion regarding all referrals.***

#### **Student Supervision**

Students are to be under the supervision of a staff member throughout the school day. If a student chooses to disregard this rule and willfully wanders to a part of campus to which they are not specifically assigned or directed to go by a staff member, they will be subject to disciplinary action by the teacher and/or administration. All teachers are responsible for all student supervision

#### **Theft**

Stealing in any form, taking something under any circumstances that does not belong to you is prohibited. This includes stealing of any school district property and/or stealing from school district personnel, visitors, or other students.

#### **Trespassing**

Trespassing is unauthorized presence on school property. Students who are assigned to parent care or out-of-school suspension, recommended for expulsion, or expelled but are on campus unaccompanied by a parent/guardian will be considered to be trespassing.

#### **Vandalism/Graffiti**

Vandalism is intentional damage to school property, or to the property of others which is located on school property. The school district will not tolerate students writing on or otherwise defacing school buildings. Students guilty of this offense will be placed on the disciplinary ladder according to school policy, and restitution will be required from the students and/or their parents/guardians.

## **SEXUAL HARRASMENT AND VIOLENCE POLICY**

#### **General Policy:**

Sexual harassment is a form of discrimination prohibited by *Title VII of the Civil Rights Act of 1964* and *Title IX of the Education Amendments of 1972*. Sexual harassment is any unwanted attention of a sexual nature. Sexual violence is a physical act of aggression that includes a sexual act or sexual purpose.

Enterprise School District is committed to maintaining a learning environment that is free from sexual harassment and sexual violence, where all employees and students can work and study together comfortably and productively. The school district prohibits any form of sexual harassment or sexual violence.

It shall be a violation of this policy for any student or employee of Enterprise School District to harass a student or an employee through conduct or communication of a sexual nature as defined by this policy. It shall be a violation of this policy for any student or employee of Enterprise School District to be sexually violent to a student or employee.

The school district will act to investigate all complaints, either formal or informal, verbal or written, of sexual harassment or sexual violence and to discipline any student or employee who sexually harasses or is sexually violent to a student or employee of the Enterprise School District.

**Definition of Sexual Harassment and Sexual Violence:**

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually-motivated physical conduct or other verbal or physical conduct or communication of a sexual nature.

**Reporting Procedures:**

Any Person who believes he or she has been the victim of sexual harassment by a student or an employee of the school district, or any person with knowledge or belief of conduct which may constitute sexual harassment or sexual violence, should report the alleged acts immediately to an appropriate school district official as designated by this policy. The school district encourages the reporting party or complainant to make his or her report in writing.

1. In each school building: The Building Principal is the person responsible for receiving oral or written reports of sexual harassment or sexual violence at the building level. Upon receipt of a report, the Principal must notify the Superintendent immediately, without screening or investigating the report. A written report will be forwarded simultaneously to the Superintendent>Title IX Coordinator. If the report is given verbally, the principal shall transfer it into written form within 24 hours and forward it to the Superintendent>Title IX Coordinator. Failure to forward any sexual harassment or sexual violence report or complaint as provided herein will result in disciplinary action. If the complaint involves the Building Principal, the complaint shall be filed directly with the Superintendent>Title IX Coordinator. The Title IX Coordinator is Rita Windham.
2. District-wide: The School Board hereby designates the Superintendent>Title IX Coordinator to receive reports or complaints of sexual harassment and sexual violence from any individual, employee, or victim of sexual harassment or sexual violence, or the Building Principal, as outlined in section one. If the complaint involves the Superintendent>Title IX Coordinator, the complaint shall be filed directly with the President of the School Board. The school district shall conspicuously post the names of the Superintendent>Title IX Coordinator's names, mailing address, and telephone number.
3. Submission of a complaint or report of sexual harassment or sexual violence will not affect the individual's future employment, grades, or work assignment.
4. Use of written complaints is not mandatory. The school district will respect the confidentiality of the complainant and the individual(s) against whom the complaint is filed, as much as possible, consistent with the school district's legal obligations and the necessity to investigate (refer to School Board Policy GBR-P) allegations of sexual harassment and sexual violence and take disciplinary action when the conduct has occurred

**BULLYING POLICY**

The school district prohibits bullying and harassing behavior of any student. Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic that (a) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property, or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits. Students who feel they are being bullied should report it to a teacher or principal, immediately.

(REFER to Board Policy JDDA and Procedures JDDA-P)

**DISCIPLINE**

It is the desire of the Enterprise Schools to provide an environment that is safe and orderly, and conducive to learning. There are many things that we as educators can do to ensure that we provide this, but one area requires the help of parents, students, and all school adults. This area is that of discipline. With this in mind, please read the following discipline rules and regulations that have been adopted by the Enterprise School Board, and which will be used at the schools. We know that there are many ideas concerning discipline, but we have adopted rules and consequences that we believe will enable us to provide our students with a quality educational setting.

**Corporal Punishment**

Reasonable corporal punishment of a student is permitted as a disciplinary measure in order to preserve an effective educational environment which is free from disruption and is conducive to furthering the educational mission of the district. Corporal punishment shall be administered only by certified personnel in the presence of another certified staff member outside the presence of other students, and only to the student's buttocks in such a way that there will be no

permanent damage. Any corporal punishment shall be reasonable and moderate and may not be administered maliciously or for the purpose of revenge. In administering corporal punishment, all personnel will adhere to the following standards:

1. Paddling may result from the violations of written rules and regulations of the school. Documentation of the corporal punishment is required to be filed in the principal's office.
2. **Parent/Legal Guardians who DO NOT wish for their children to be paddled MUST meet with the principal at the beginning of each year on the school campus, sign a form refusing permission, and agree to remove their children IMMEDIATELY from the campus when called. Refusal by a student to receive corporal punishment may result in suspension.**
3. Any teacher administering corporal punishment, MUST notify the principal that corporal punishment was administered and the circumstances surrounding the punishment.

### **Suspension**

If a student is given out-of-school suspension, the parents will be called and asked to pick up the student. *A parent conference will be conducted before the student returns to school.*

Any student who strikes an employee of the school district will be expelled. Due process will be ensured. If a student misses a class without that teacher's knowledge or an administrator's approval, he/she may be suspended. Any student who is absent for any reason from school but comes onto the campus during the school day without coming through the principal's office and signing in is also punishable by a three-day suspension.

\*Students who are suspended will not be allowed to practice sports or attend any events on campus. This includes students who are placed at the alternative school.

Offenses Which Will Draw an Automatic Suspension:

1. Unauthorized dismissal
2. Leaving campus without proper permission
3. Fighting on school property or at any school function (including buses)  
*\*This may also involve local law enforcement action.*
4. Changing grades on report cards
5. Possessing drugs (including alcohol and marijuana) or use of them on school property or during any school function \*
6. Possessing dangerous articles (including fireworks, knives, clubs, weapons, mace, and look alike, etc.) \*  
*\* Refer to Enterprise School Board Policy JCBE. Student will be automatically suspended for 10 days or until the school board meets.*
7. Passing or selling prescription drugs
8. Possessing tobacco products (including e-cigarettes, vapes, etc.)
9. Bullying

### **Discipline Steps for Grades Pre K-4**

The principal will determine if student's behavior warrants placement on discipline ladder. If a student's behavior warrants placement on discipline ladder, the following consequences will result:

**FIRST Office Visit:** Call parent, student/principal conference and discipline notice sent home for signature.

**SECOND Office Visit:** Call parent, student/parent/principal conference and discipline notice sent home for signature.

**THIRD Office Visit:** Call parent, corporal punishment, in school or out of school suspension (1-3 days minimum)

**FOURTH Office Visit:** Call parent, corporal punishment, in school or out of school suspension (3-5 days minimum)

**FIFTH Office Visit:** Call parent and out of school suspension. (1-3 day minimum)

**SIXTH Office Visit:** Call parent and out of school suspension. (3-5 day minimum)

*\*As elementary students are growing and learning social skills, the principal will have final discretion when the offense is "fighting" related, i.e. playground tussling over a game, etc., as opposed to deliberate fighting and intending physical harm.*

### **Discipline Steps for Grades 5-12**

The principal will determine if student's behavior warrants placement on discipline ladder. If a student's behavior warrants placement on discipline ladder, the following consequences will result:

**FIRST Office Visit:** Call parent and student/principal conference.

**SECOND Office Visit:** Call parent, corporal punishment or parent care on in school or out of school suspension (1 day minimum)

**THIRD Office Visit:** Call parent, corporal punishment, in school or out of school suspension (1-3 days minimum)

**FOURTH Office Visit:** Call parent, corporal punishment or out of school suspension (3-5 days minimum)

**FIFTH Office Visit:** Call parent and out of school suspension. (1-3 day minimum)

**SIXTH Office Visit:** Call parent and out of school suspension. (3-5 day minimum)

*(Parents will be required to bring their child to school and meet with the principal the first morning prior to re-entering classes.)*

**\*After 10 combined days of out of school suspension, the principal may recommend placement in the Alternative School. In case of severe disturbances, the principal may recommend expulsion or placement in the Alternative School.**

Other disciplinary policies of the Enterprise School District may be obtained from the Principals or at the Central Office in the following School Board Policies:

JCA, JCAA, JCB, JCBA, JCBB, JCBD, JCBE, JCBH, JCD-2, JCDA, JCDAB JCDAC, JCDAD, JCDAE, JD, JDA, JDB, JDC, JDD, JDE, JDG

## **EXEMPTIONS**

Enterprise Middle/High School wants to reward those students who attend school on a regular basis. Students may be exempt from taking second and fourth nine weeks exams if:

1. one (1) absence and have no less than a "C" average in the class
2. two (2) absences and have no less than an "B" average in the class
3. three (3) absences and have no less than an "A" average in the class.

Students enrolled in nine week courses (1/2 credit) may be exempt from second and fourth nine weeks test if:

\*they have no more than two (2) absences and have an A average

\*one (1) absence and a B average

\*no absences and a C average

**For Grades 5-8:** Nine Weeks average along with semester absences will determine exemptions.

**For a Semester class in Grades 9-12:** Average of both nine weeks along with absences of both nine weeks will determine exemptions of second and fourth nine week tests.

## **GRADING SYSTEM**

### **Grade K-4**

Students in grades K- 4 will receive report cards on the first Thursday following the end of the 9-weeks term. The reports cards are to be signed and returned to the teacher as soon as possible.

### **Grades 5-12**

During each nine-week term, reports, assignments, recitation, examination, and other means are used by teachers to measure the progress made in the various subjects. Daily grades, weekly tests, and various assignments will contribute toward three-fourths of the student's nine weeks grade and the nine weeks test will count one-fourth of the student's grade. The mark given at the end of each nine weeks indicates the quality of work being done by the students, and that will serve as an index of what the final accomplishment at the end of the year will be.

## **GRADING SCALE**

<b>90-100</b>	<b>A</b>
<b>80-89</b>	<b>B</b>
<b>70-79</b>	<b>C</b>
<b>65-69</b>	<b>D</b>
<b>Below 65</b>	<b>F</b>

## **HONOR ROLL / HIGH HONOR ROLL**

### **Grades K-12**

Students in grades K-12 are eligible for Honor Roll and High Honor Roll. An Honor Roll and a High Honor Roll are announced at the end of each nine-weeks grading period and at the end of each semester. At the end of each 9 weeks or semester grading period, to be eligible a student must meet these requirements:

Grades K-12 Honor Roll - "B" average, with no grade lower than "C".

Grades K-4 High Honor Roll – End of Year Average must be "A", with no grade lower than "B"

Grades 5-12 High Honor Roll - All A's each Nine Weeks

SINCE 100 IS A PERFECT SCORE, THERE SHOULD BE NO GRADE GREATER THAN A 100.

## **PROGRESS REPORTS & REPORT CARDS**

Progress reports will be sent out during the 3<sup>rd</sup> and 6<sup>th</sup> week of each 9-week grading period. Students are to return Progress Reports to their teachers with parent/guardian signature as soon as possible. Report cards will be sent home **October 11, January 10, March 21 and May 30**.

## **PROMOTION/RETENTION POLICY**

### **Policy on Student Progression and Retention-General Policies**

1. Decisions on pupil progression or placement shall be made to serve the best interests of the student.
2. The primary responsibility for determining each pupil's level of performance and ability to function academically, socially, and emotionally at the next level shall be that of the classroom teacher, subject to review and approval by the principal. The Superintendent shall have the responsibility to review individual cases and make recommendation, provided they are in accordance with applicable state and federal laws.
3. Policies on pupil progression should be designed for the purpose of assuring that each student in the Enterprise School District is placed in an instructional program which provides appropriate opportunities for success in school.
4. A complete set of records must be maintained on each student for documentation. These records must contain the progression record, which identifies the skills contained in the district's curricula.
5. Mastery of the minimum skills and learning objectives is required for each course or grade.
6. Course mastery is defined as the demonstration of the minimum standards for passing each grade/subject/course, as outlined in the Promotion and Retention Policy.
7. Each principal shall ensure that the school is appropriately disseminating information to the parents. This information is to include data such as student progress and minimum skills required before an assignment can be made to the next grade or course level.

### **Retention**

Retention in the Enterprise Elementary and Middle Schools is based very heavily on reading. Reading is the foundation upon which success in every subject depends and will affect a student's progress in each of those areas. As a result, if a child is having problems with his/her reading, it may be necessary to retain the child in order to prevent future educational problems across subject areas. The following guidelines will be followed when making suggestions for student retention:

### **K – 4**

- If a child fails reading, he/she will be retained.
- If a child fails mathematics two (2) years in a row, he/she will be retained.
- **Beginning in the 2014-2015 school year, a student scoring at the lowest achievement level in reading on the established state assessment for 3<sup>rd</sup> grade will not be promoted to 4<sup>th</sup> grade unless the student meets the good cause exemptions for promotion.**

### **5 – 8**

- To be promoted to the next grade level, a student in grades five (5) through eight (8) MUST pass the four (4) core academic courses (Language arts, mathematics, science, and social studies)

In order to be eligible for summer school:

- A student must have a final average of at least a 60 in the course in which he/she failed.
- A student that fails two (2) subjects must have at least a 65 composite average in the four (4) core academic courses.
- A student must not have failed 3 core academic courses in one year.
- A student must not have failed the same core academic course in consecutive years.

*The building principal shall be the final authority should any questions arise.*

### **QUALITY GRADE POINT AVERAGE**

In keeping with the Enterprise School District's policy of rewarding/encouraging participation in advanced/higher level classes, the following policy has been adopted:

The following classes to be weighted for GPA calculations:

Dual Credit – English Comp I, Dual Credit – English Comp II, AP English Language & Composition, Spanish I, Algebra III, AP Calculus, Dual Credit – College Algebra, AP Biology, Genetics/Microbiology, Chemistry, AP Chemistry, AP Physics, Anatomy & Physiology, AP U. S. History, Advanced World Geography, AP World History, Forestry II, Marketing, Sales & Distribution

\*\*The weight of all the above classes will be 0.5. If a student is enrolled in an AP class and completes the AP test, the grade will be weighted 1.0. Dual credit will also be weighted 1.0.

The quality grade point average in each subject will be used in computing final class rank and honor roll. P.E., Driver Education, Band, Piano, Chorus, ACT Prep, Correspondence Courses and Summer School courses will not count toward computing the student's grade point average, but can count for determining eligibility for extracurricular activities. Mississippi Virtual School classes will be counted as unweighted toward grade point average.

### **CREDITS REQUIRED FOR PLACEMENT IN INDICATED GRADES**

- |                 |                                    |
|-----------------|------------------------------------|
| • 6-11 Credits  | 10 <sup>th</sup> Grade (Sophomore) |
| • 12-18 Credits | 11 <sup>th</sup> Grade (Junior)    |
| • 19-27         | 12 <sup>th</sup> Grade (Senior)    |

Seniors will be required to attend 3 class periods.

### **GRADUATION REQUIREMENTS FOR ENTERPRISE HIGH SCHOOL**

*Enterprise School District requires twenty-seven (27) Carnegie Units in order to graduate.*

All students must pass the four Subject Area Tests-Algebra I, Biology I, English II, and U.S. History in accordance to MDE Policy in order to earn a regular high school diploma.

**Course**

English	4
Mathematics	4
Science	4
Social Studies	4
Contemporary Health	0.5
PE	0.5
Computer Application	1
Fine Arts	1
Electives	8

1. English courses must be taken each year and in the proper sequence. Only one (1) basic English class can be taken per semester. English IV, American Government, and Economics may not be taken until 12th grade.
2. Mathematics must include Algebra I and two higher maths.
3. Science must include Biology and either Chemistry or Physical Science.
4. Social Studies must include World History, U.S. History, U.S. Government and Economics, and Mississippi Studies and Introduction to Geography.
5. Carnegie Units shall be earned for 8<sup>th</sup> Grade Math, Mississippi Studies, Introduction to Geography, and ICT II completed in eighth grade. Subjects successfully completed through eighth grade will be recorded on the student's transcript.
6. Additional information about graduation options and curriculum choices are available in the counselor's office.

Health requirements may be met with Comprehensive Health or Family Health.

### **PARENT/TEACHER CONFERENCES**

When a conference is needed, parents should call the Principal's/Counselor's Office and arrange a time to meet with the respective teacher(s) after school, or at the teacher's discretion.

### **REPORT CARDS**

Report cards will contain the term grades and the attendance/tardy record. An accurate attendance record cannot be over-emphasized. NQ report cards will be sent or given to parents of students who owe library fines, band fees, or other monies to the school.

Changing grades on a report card is punishable by a three (3) day suspension.

### **HOMEWORK**

It is impossible to say how much study a student generally should do. Everyone should do enough for successful accomplishment at school. Few pupils can do work satisfactorily without a great deal of outside preparation. Parents should not let a child mislead them into believing that all lessons can be properly prepared at school. It cannot be done! Good pupils, as a rule, do more homework than poor pupils. No good pupil will quit studying until he/she has properly prepared all of his assignments; he/she has too much pride in himself/herself and parents to fall down on his/her work. Certainly, a poor pupil cannot afford to do less studying than a good pupil does. Parents should see that their children do their own homework. Parents should not do homework for students.

### **HONOR GRADUATES**

Seniors who have maintained a 3.0 GPA over their four years in high school will graduate with honors. Students who have maintained a 4.0 average will graduate with high honors. The valedictorian will be the student with the highest grade point average.

# Mississippi Diploma Options

Begins with incoming freshmen of 2018-2019

Mississippi has two diploma options: The Traditional Diploma and the Alternate Diploma. The Traditional Diploma is for all students. The Alternate Diploma is an option for students with a Significant Cognitive Disability (SCD).

## TRADITIONAL DIPLOMA OPTION

Curriculum Area	Carnegie Units	Required Subjects
English	4	<ul style="list-style-type: none"><li>• English I</li><li>• English II</li></ul>
Mathematics	4	<ul style="list-style-type: none"><li>• Algebra I</li></ul>
Science	3	<ul style="list-style-type: none"><li>• Biology I</li></ul>
Social Studies	3½	<ul style="list-style-type: none"><li>• 1 World History</li><li>• 1 U.S. History</li><li>• ½ U.S. Government</li><li>• ½ Economics</li><li>• ½ Mississippi Studies</li></ul>
Physical Education	½	
Health	½	
Art	1	
College and Career Readiness	1	<ul style="list-style-type: none"><li>• Must occur in the student's junior or senior year, or in the student completion of a 4-year sequence.</li></ul>
Technology or Computer Science	1	
Additional Electives	5 ½	
Total Units Required	24	

### Requirements

- Student must identify an endorsement area prior to entering 9th grade. Endorsement requirements can only be changed with parental permission.
- For early release, students must have met College or Career Readiness Benchmarks (ACT sub scores 17 English and 19 Math or earned a Silver level on ACT WorkKeys or SAT equivalency sub scores). Alternately, a student must meet ALL of the following:
  - Have a 2.5 GPA
  - Passed or met all MAAP assessments requirements for graduation
  - On track to meet diploma requirements
  - Concurrently enrolled in Essentials for College Math or Essentials for College Literacy

### Recommendations

- For early graduation, a student should successfully complete an area of endorsement.
- A student should take a math or math equivalent course the senior year.

## ALTERNATE DIPLOMA OPTION

Curriculum Area	Carnegie Units	Required Subjects
English	4	<ul style="list-style-type: none"><li>• Alternate English Elements I-IV</li></ul>
Mathematics	4	<ul style="list-style-type: none"><li>• Alternate Math Elements I-III</li><li>• Alternate Algebra Elements</li></ul>
Science	2	<ul style="list-style-type: none"><li>• Alternate Biology Elements</li><li>• Alternate Science Elements II</li></ul>
Social Studies	2	<ul style="list-style-type: none"><li>• Alternate History Elements (Strands: U.S. History and World History)</li><li>• Alternate Social Studies Elements (Strands: Economics and U.S. Government)</li></ul>
Physical Education	½	
Health	½	<ul style="list-style-type: none"><li>• Alternate Health Elements</li></ul>
Art	1	
Career Readiness	4	<ul style="list-style-type: none"><li>• Career Readiness I-IV (Strands: Technology, Systems, Employability, and Social)</li></ul>
Life Skills Development	4	<ul style="list-style-type: none"><li>• Life Skills Development I-IV (Strands: Technology, Systems, Personal Care, and Social)</li></ul>
Additional Electives	2	
Total Units Required	24	

### Requirements

- The Alternate Diploma is not equivalent to a traditional high school diploma and is not recognized by postsecondary entities that require a traditional high school diploma.
- All students are required to participate in the Mississippi Assessment Program-Alternate Assessment (MAAP-A) with a score TBD.
- Students who have met the criteria on their IEP for having a Significant Cognitive Disability (SCD) may participate in a program of study to earn the Alternate Diploma.

## Traditional Diploma Endorsement Options

Students pursuing a Traditional Diploma must identify an endorsement prior to entering 9th grade. There are three endorsement options: Career and Technical, Academic, and Distinguished Academic Endorsement.

### CAREER AND TECHNICAL ENDORSEMENT

Curriculum Area	Carnegie Units	Required Subjects
English	4	• English I                          • English II
Mathematics	4	• Algebra I
Science	3	• Biology I
Social Studies	3½	• 1 World History                          • ½ Economics • 1 U.S. History                              • ½ Mississippi Studies • ½ U.S. Government
Physical Education	½	
Health	½	
Art	1	
College and Career Readiness	1	• Must occur in the student's junior or senior year, or in the student completion of a 4-year sequence.
Technology or Computer Science	1	
CTE Electives	4	• Must complete a four-course sequential program of study
Additional Electives	3 ½	
Total Units Required	26	

### Additional Requirements

- Earn an overall GPA of 2.5.
- Earn Silver level on ACT WorkKeys.
- Earn two additional Carnegie Units for a total of 26.
- Must successfully complete one of the following:
  - One CTE dual credit or earn articulated credit in the high school CTE course
  - Work-Based Learning experience or Career Pathway Experience
  - Earn a State Board of Education-approved national credential

### ACADEMIC ENDORSEMENT

Curriculum Area	Carnegie Units	Required Subjects
English	4	• English I                          • English II
Mathematics	4	• Algebra I + two (2) additional math courses above Algebra I
Science	3	• Biology I + two (2) additional science courses above Biology I
Social Studies	3½	• 1 World History                          • ½ Economics • 1 U.S. History                              • ½ Mississippi Studies • ½ U.S. Government
Physical Education	½	
Health	½	
Art	1	
College and Career Readiness	1	• Must occur in the student's junior or senior year, or in the student completion of a 4-year sequence.
Technology or Computer Science	1	
Additional Electives	7 ½	• Must meet CPC requirements for MS IHLs
Total Units Required	26	

### Additional Requirements

- Earn an overall GPA of 2.5.
- Courses must meet MS IHL college preparatory curriculum (CPC) requirements.
- Earn Mississippi IHL and community college readiness benchmarks (ACT sub scores 17 English and 19 Math as approved by postsecondary for non-remediation at most community colleges and IHL college-ready courses in senior year, or the SAT equivalency subscore).
- Earn two additional Carnegie Units for a total of 26.
- Must successfully complete one of the following:
  - One AP course with a C or higher and take the appropriate AP exam
  - One Diploma Program-IB course with a C or higher and take the appropriate IB exams
  - One academic dual credit course with a C or higher in the course

### DISTINGUISHED ACADEMIC ENDORSEMENT

Curriculum Area	Carnegie Units	Required Subjects
English	4	• English I                          • English II
Mathematics	4	• Algebra I + two (2) additional math courses above Algebra I
Science	4	• Biology I + two (2) additional science courses above Biology I
Social Studies	4	• 1 World History                          • ½ Economics • 1 U.S. History                              • ½ Mississippi Studies • ½ U.S. Government
Physical Education	½	
Health	½	
Art	1	
College and Career Readiness	1	• Must occur in the student's junior or senior year, or in the student completion of a 4-year sequence.
Technology or Computer Science	1	
Additional Electives	8	• Must meet CPC requirements for MS IHLs
Total Units Required	28	

### Additional Requirements

- Earn an overall GPA of 3.0.
- Courses must meet Mississippi IHL CPC-recommended requirements.
- Earn national college readiness benchmarks on each subtest established by ACT of 18 in English and 22 in Math or SAT equivalency subscore.
- Earn four additional Carnegie Units for a total of 28.
- Must successfully complete one of the following:
  - One AP course with a B or higher and take the appropriate AP exam
  - One Diploma Program-IB course with a B or higher and take the appropriate IB exams
  - One academic dual credit course with a B or higher in the course

## **DUAL-CREDIT COURSES**

Dual Credit course offerings will be offered through Jones County Junior College. Any student enrolled in these courses must meet the requirements set forth by Jones County Junior College.

## **CREDIT RECOVERY REGULATIONS**

Credit recovery is for remediation of courses failed during the regular school year. The approval of the principal or superintendent shall be obtained before final enrollment of pupils in credit recovery.

## **REGULATIONS-AUTOMOBILES/MOTORCYCLES**

Driving on school roads and parking on school property is a courtesy offered to students and others by the School Board. The parking facilities located at the various school district buildings are not public parking areas and are to be used for school purposes only. School purposes include attendance at school activities or other school-authorized activities which occur before or after the regular school day. Violators may be charged with trespassing and/or vehicles towed at owner's expense. Automobiles and motorcycles brought to school by students are to be parked upon arrival at school and should be left alone. Students will not sit in or on cars or motorcycles nor loiter around them during school hours. Students without legal licenses will not be allowed to bring vehicles to school. Students shall be responsible for locking their vehicles upon arrival since the school district shall assume no responsibility for any loss. Any student who parks a vehicle on school grounds will be required to purchase a parking permit. During the school day, the permit must be hanging from the rear-view mirror. The cost of the permit will be \$10.00.

Not having a permit will result in the following consequences:

**First Offense:** Warning

**Second Offense:** Parent Care

**Third Offense:** Loss of Parking Privileges

## **SECRET SOCIETIES**

It is unlawful for any pupil attending public school in the state of Mississippi to become a member of or to belong to or participate in the activities of any high school fraternities, sororities, or secret societies. It shall be the duty of the school board to suspend or expel from school any pupil or pupils who shall be or remain a member of or shall join or promise to join, or be pledged to become a member of any public high school fraternity, sorority, or secret society. It is also unlawful for any person not enrolled in high school to solicit any pupil to attend a meeting thereof or any meeting where the joining of any such high school fraternity, sorority, or secret organization is encouraged.

Any person, firm, or corporation violating any of the provisions of this section shall be guilty of a misdemeanor and upon conviction thereof shall be fined not less than twenty-five dollars (\$25.00) nor more than one hundred dollars (\$100.00) for each and every offense.

## **GUIDANCE INFORMATION**

### **Schedule Changes**

Students have been assigned a class schedule based on the choice selections agreed upon by parents and students. Schedule changes will be made after school starts only with a parent/counselor conference to justify the reason for the change. No change will be made unless the change will benefit all parties concerned.

### **Counseling Services**

It is the aim of Enterprise School District to help each student profit as much as possible from his/her school program and to assist in plans for employment or further educational study after completing this school program. The principal, teachers, and counselor are available to discuss, by appointment, any further plans the student and his parents may have.

The school invites each parent to contact the counselor or teacher, when not in class, when school problems arise, by contacting the counselor's office. The counselor will be available for assistance in helping to plan each student's school program. The counselor will also be available to discuss any problems that the student may be facing.

Most colleges require an entering freshman to have taken the ACT prior to admission. Applications are available in the counselor's office. It is recommended that students take the ACT in April of their Junior Year.

## **ELIGIBILITY FOR EXTRA-CURRICULAR ACTIVITIES**

General Eligibility Rules for Extra-Curricular Activities (as cited by the *Mississippi High School Athletic Association*)  
To be eligible to participate in interschool Junior High/Middle activities a contestant must:

- a. Be a bona fide student having enrolled not later than the 15<sup>th</sup> day of any semester of participation, carry four basic courses and deport himself satisfactorily.
- b. A pupil must attend school in the school district of which the parents are actual bona fide residents.
- c. Must pass their grade level by achieving at least a grade of 70 in three basic courses the previous year in order to be eligible to participate during the present year.
- d. To be eligible for participation as a 7<sup>th</sup> grader, a student must be promoted from 6<sup>th</sup> to 7<sup>th</sup> grade and for participation as an 8<sup>th</sup> grader a student must be promoted from 7<sup>th</sup> to 8<sup>th</sup> grade.
- e. A student who fails to meet the requirement at the end of the first semester will be ineligible for the second semester. A pupil who is not eligible at the beginning of the school year may become eligible the second semester, by passing three basic courses with a 70 in each course.
- f. The instructional program of the district is based on an instructional management plan/system which defines core objectives, standards of mastery, and criteria for the academic promotion/progression of students from one grade level to the next. The criteria prohibit the retention of students for extracurricular purposes.
- g. Have on file with the Executive Director at least 15 days before the first game or contest the eligibility list giving all information on the form required by the Director.
- h. Age:
  - (1) 7<sup>th</sup> grader must not have reached 14 years of age prior to September 1.
  - (2) 8<sup>th</sup> grader must not have reached 15 years of age prior to September 1.
  - (3) 9<sup>th</sup> grader must not have reached 16 years of age prior to September 1.
- i. Birth Certificates Required
  - (1) 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> graders shall not be eligible to participate until a certified copy of his/her birth certificate, issued by the Bureau of Vital Statistics in the state in which he was born, has been presented to the Principal or his designee. Date of birth and birth certificate number shall be listed on eligibility list (Form 1), along with other information, the first time a pupil's name is submitted to the state office.
  - (2) Student must have been examined by a physician and have been declared physically fit.
  - (3) Student will have only one year to participate as a ninth grader.
  - (4) A player shall not play in more than four quarters per week in football.
  - (5) Players cannot be transferred back to Junior High/Middle School team once he/she plays on the High School Varsity or "B" team.

\* Basic Course—any subject that the student meets in five days a week

For a student to be engaged in any extracurricular activity, he/she must pass five (5) major subjects for the preceding year and also submit to the school a current health certificate for that school year. First year athletes, band members, and choir members at EHS must present the sponsor or coach with a certified copy of their birth certificate. This meets the requirements as set forth by the MHSAA (Mississippi High School Activity Association).

**A STUDENT MUST BE IN ATTENDANCE ON THE DAY OF EXTRACURRICULAR ACTIVITIES IN ORDER TO PARTICIPATE OR MAKE ARRANGEMENTS WITH THE ADMINISTRATION. STUDENTS MUST ALSO BE IN ATTENDANCE BEFORE THEY CAN PARTICIPATE IN A PRACTICE SESSION.**

Student participants in athletic activities, cheerleading, band, and chorus are required to ride school transportation to and from such activities. A student may ride home with parents if the parents ask, but no other student will be permitted to ride with them unless the other student's parents contact the coach or director by phone and in writing during the school day prior to the event.

No students shall be permitted to participate in inter-school contests for more than four (4) years after entrance in the

ninth grade. Furthermore, no student who has reached the age of nineteen (19) prior to September 1 of the school year shall be permitted to participate in inter-school contests.

## **REASONABLE SUSPICION DRUG POLICY**

### **Drugs and Alcohol**

Students are prohibited from carrying, possessing in any manner (or attempting to possess), using or selling alcoholic beverages, morphine, marijuana, cocaine, opium, heroin, their derivatives or compounds, drugs commonly called LSD, pep pills, tranquilizers, or any other narcotic drug, barbiturate, substance ingredient or compound which, when taken orally, intravenously, inhaled, or consumed in any other manner, may cause the person to be under the influence thereof or any other controlled substance regulated by law. This will include any substance which is falsely represented to be a controlled or counterfeit substance.

Likewise, no student shall act in, aid, abet, assist, distribute, or conceal the possession, and or the consumption, the purchase, or the distribution of any illicit drugs or alcoholic beverages by another student or students. Students violating this policy shall be subject to placement at alternative school or expulsion for one calendar year.

### **Consequences**

1. Any student who violates the provisions of this policy will be suspended for ten (10) days or until the Board meets and recommended to the Board for placement at the Alternative School for 45 days. \*
2. Any student who violates the provisions of this policy for the second time will be suspended for ten (10) days or until the board meets and recommended for placement in the Alternative School for one calendar year. \*
- 3. Any student selling or distributing any controlled substance or any illicit drug shall be subject to placement at Alternative School or expulsion for one (1) calendar year.**

\*These consequences are cumulative across a student's school career.

### **Provisions**

The provisions of this policy shall not apply to any student who is under the care of a licensed physician and who is taking medication which is under the supervision and direction of such physician unless student is selling or distributing them in an illegal manner. With regard to prescription medications, Policy JGCD applies.

The provisions of this policy shall apply to all students during the period of time that they are under and/or subject to the jurisdiction of the Enterprise School District, while participating in or going to or from any school-related activity, at any place where an inter-scholastic athletic contest is taking place, during the course of any field trip, during the course of any trip sponsored by the Board, while under the supervision and direction of any teacher, principal or other authority of this school district, or when such conduct does or may threaten to interfere with or disrupt the educational process or pose a threat to the safety of the student or others.

### **Reasonable Suspicion Testing**

Subject to the limitations contained in this policy, ESD may require any student to submit to a drug and/or alcohol test at the expense of the parent/guardian if there is reasonable suspicion that the student has or is using prohibited drugs and/or alcohol. Reasonable suspicion must be based on specific contemporaneous physical, behavioral, or performance indicators of probable drug and/or alcohol use which can be articulated. The requirement of a drug and/or alcohol test is within the discretion of the ESD and is not a prerequisite to the administration of punishment under this policy.

The following circumstances shall constitute grounds for reasonable suspicion:

- a. Direct observation and/or confirmation by a ESD employee of drug and/or alcohol use or possession;
- b. Abnormal or erratic behavior indicating intoxication;
- c. Physical symptoms indicating intoxication including, but not limited to, glassy or bloodshot eyes, slurred speech, loss of balance, poor coordination or reflexes;
- d. First-hand information provided by reliable and credible sources of use, possession or intoxication;
- e. The presence of the drug or alcohol on the student, detectable by the sense, such as the smell of marijuana or alcohol; or

- f. Possession of illegal drugs; prescription drugs for which student does not have a prescription; alcohol containers or drug paraphernalia.

Intoxicate: To excite or stupefy by alcohol or a drug to the point where physical and mental control is markedly diminished.

A written report from any source indicating reasonable suspicion that a student could be in violation of this policy shall be immediately given to a member of the administrative staff. The administrative staff member must determine that the circumstances constitute reasonable suspicion of drug and/or alcohol use before a student can be requested to take a drug or alcohol test under these provisions. The administrative staff member is required to write in reasonable detail the facts, symptoms, or observations which form the basis of the reasonable suspicion.

Once reasonable suspicion is found by the administrator, the administrator shall contact the parent/guardian. The student will be immediately removed from school for a drug/alcohol test to be conducted within a five (5) hour block of time if the ESD decides to require submission of such test.

***NOTE: If a student appears incoherent, semi-conscious, unconscious, or convulsive, or appears to be hallucinating, is in respiratory distress, or is in other mental or physical distress indicating danger or injury to the health and safety of the student, ESD personnel shall seek immediate medical attention before any other actions under this policy are undertaken. The health of the student shall be given priority.***

#### **Drug and Alcohol Testing**

Any student required to be tested under this policy will be taken by a parent/guardian accompanied by a school official to a laboratory or such other place qualified for drug/alcohol screening of the school's choice at the parent's/guardian's expense. All breath, urine, and blood specimens will be collected under reasonable and sanitary conditions. Individual dignity and privacy will be preserved to the extent practicable. Universally accepted standards for testing, labeling, storage, and transportation of specimens will be strictly followed by the testing facilities. The lab will request information regarding prescription and non-prescription drugs and any other information which could lead to a false positive test.

A refusal or failure to take a drug and alcohol test under the conditions of reasonable suspicion shall be considered a positive drug and alcohol related offense. Any attempt to tamper with specimen will be considered a positive drug and alcohol related offense.

A student or parent/guardian may request a retest, but the results will only be considered if scientifically meaningful, timely performed, and in compliance with the lab's guidelines. All positive confirmation test results will be made part of a student's discipline record. All positive initial test results for which the confirmation test is negative or which are determined to be false positive shall not become any part of the student's official or discipline record.

The ESD shall keep the following records for the periods specified as part of its drug and alcohol policy:

1. Records of drug and/or alcohol test results which show a student failed both an initial and a confirmation drug/alcohol test (a positive drug test) and the reason for the tests must be kept for five (5) years.
2. Records of drug and/or alcohol test results which show that the student passed an initial or confirmation test (a negative drug test) must be kept for at least one (1) year but shall not be part of the student's record.
3. ESD may retain such records for statistical analysis and policy evaluation as it deems appropriate, consistent with confidentiality.

#### **Finding of Drug/Alcohol Use/Possession Consequences**

If the initial test for drugs and/or alcohol indicates a positive result, a confirmation test will be conducted immediately. Should a confirmation test also indicate a positive result, the building administrator will notify the student and parent/guardian in writing of such positive test results and of the consequences of such a report (placement at alternative school or expulsion for one (1) calendar year). If the initial test is negative, no further tests will occur unless there is good reason to suspect the quality of the sample. If the confirmed results are negative, the student will be reinstated.

#### **Confidentiality**

The results of a student's drug test shall not be released to anyone other than the testing laboratory, the Board of

Trustees, the superintendent, assistant superintendents, principal or building administrator, school board attorney, and other employees of ESD who have a need to know or handle such information, without the express authorization and consent of the student and his/her parent/guardian. Any discipline resulting from the circumstances underlying drug testing shall be recorded in the student's discipline record in accordance with the disciplinary policies and other policies of ESD. In order to maintain confidentiality, written records of drug testing will be stored in a secure location with restricted access.

ESD will cooperate with law enforcement, but the test results will not be released to law enforcement agencies without a court order or subpoena. However, nothing in this policy will limit any school official from making the reports required by law to law enforcement agencies.

**Drug Education and Counseling**

Prior to the implementation of this policy, and at least annually thereafter, ESD shall provide training to principals and designated site administrators in drug and alcohol use/abuse recognition and in the implementation of this policy. Principals and building administrators will provide professional development to certified employees and designated non-certified employees at all schools in recognition of drug and alcohol use and abuse, handling procedures, and policy implementation familiarization.

If there is reasonable suspicion that a student has or is using prohibited drugs and/or alcohol, ESD may recommend counseling and drug/alcohol education at the student's expense.

**Notice**

Prior to implementation of ESD's drug and alcohol policy, reasonable notice of the policy will be made to all students, school personnel, and parents and/or guardians of students. Upon implementation of this policy, enrollment and annually thereafter, all students and student's parents/guardians will be asked to sign a consent form acknowledging the policy, authorizing the test for prohibited drugs and alcohol whenever there is reasonable suspicion and consenting to the release of the test results to ESD and the parents/guardians.

If a student and/or the student's parent/guardian declines or fails to sign the consent form, or if a student refuses or fails to submit to a drug/alcohol test, or the student's parent/guardian refuses to allow such a test, ESD may impose discipline or sanctions based on the reasonable suspicion and inferences drawn from the refusal, make a notation of the refusal or failure in the student's discipline record.

This policy is for the discipline and protection of the students of this school district and their general welfare. Nothing herein contained shall be construed to avoid any prosecution under any pertinent criminal statute of the State of Mississippi.

This policy shall supersede and take precedence over any other policy or practice which is inconsistent herewith, except as provided in this policy.

LEGAL REF.: Mississippi Code Ann. '37-11-18 (1996) Mississippi Code Ann. '41-29-101 et seq. (1993)  
97-32-27 thru 97-32-29

**STUDENT DRUG TESTING PROGRAM EXTRACURRICULAR ACTIVITIES,  
SPORTS, CLUBS AND CAR DRIVERS**

**Purpose and Intent**

Participation in school-sponsored extracurricular activities such as interscholastic athletics is a privilege. Illegal drug use of any kind is incompatible with participation in any extracurricular activities on behalf of the school district. Students who participate in extracurricular activities are respected by the student body and are expected to hold themselves as good examples of conduct, sportsmanship, and training. Accordingly, students in extracurricular activities carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest possible example of conduct, which includes avoiding the use or possession of illegal drugs. This policy is intended to complement all other policies, rules and regulations of the Enterprise Public School District regarding possession or use of illegal drugs. This policy has been adopted to promote the safety, health and well-being of the students of the district. This policy is not intended to be disciplinary or punitive in nature. The sanctions of this policy relate solely to limiting the opportunity of any student found to be in violation of the policy to participate in any extracurricular activities. There will be no academic sanction for violation of this policy. This policy shall apply to all participant students in grades 7-12. (JCDAB)

All students enrolled in ESD who are in 7<sup>th</sup> grade or higher and who (1) participate or who have expressed an intention to participate in any Enterprise High School and Enterprise Middle School athletic program, extracurricular activity,

and/or club or (2) obtain a parking permit to allow them to drive and park on the EHS campus shall be subject to drug and/or alcohol testing to the extent and manner provided for in this policy.

### **Procedures**

1. **Physical Examination.** A physical examination form signed by a parent/guardian is required before a student may participate on a school district athletic team.
2. **Consent Form.** Student participants in extracurricular activities shall be provided with a copy of this policy and an "Enterprise School District Drug Testing Policy Acknowledgement and Consent Form." The consent form shall provide a urine sample to be tested for illegal or performance-enhancing drugs
  - a. at the beginning of each school year or when the student enrolls in an extracurricular activity;
  - b. as chosen by the random selection basis; or
  - c. at any time requested based on reasonable suspicion.The consent form must be read, signed, and dated by the student, parent or custodial guardian, and coach/sponsor before a participant student shall be eligible to practice in any extracurricular activity.  
No student shall be allowed to practice or participate in any extracurricular activity unless the student has returned the properly signed consent form.
3. **Monthly Selection.** Drug use testing for extracurricular participants will be chosen on a monthly selection basis from a list of all extracurricular participants in off-season or in-season activities. The school district will determine the number of students' names to be drawn at random to provide a urine sample for drug use testing for illegal or performance enhancing drugs. In addition, any extracurricular participant may be required to submit to a drug use test for illegal drugs or performance enhancing drugs or the metabolites thereof at any time upon reasonable suspicion by the athletic director, principal, sponsor, or coach of the student.
4. **Fees.** The school district will bear the cost of the initial test. The cost of subsequent tests will be borne by the parent/guardians of student. The cost per test is subject to change and will be determined on an annual basis by the school board.
5. **Drug Use Testing.** Any drug use test required by the school district under this policy will be administered by or at the direction of a professional laboratory chosen by the school district that uses scientifically validated toxicological methods. The professional laboratory shall be required to have detailed, written specifications to assure chain of custody of the specimens, proper laboratory control, and scientific testing.
6. **Testing Monitor.** All aspects of the drug use testing program, including the taking of specimens, will be conducted to safeguard the personal and privacy rights of students to the maximum degree possible. The test specimen shall be obtained in a manner designed to minimize intrusiveness of the procedure. In particular, the specimen must be collected in a restroom or other private facility with an enclosed stall/s. The athletic director/sponsor shall designate a coach or other school employee of the same sex as the student to accompany the student to a restroom or other private facility. If at any time during the testing procedure the monitor has reason to believe or suspect that a student is tampering with the specimen, the monitor may stop the procedure and inform the athletic director/sponsor who will then determine if a new sample should be obtained. The monitor shall give each student a form on which to list any medications s/he has taken or is taking or any other legitimate reasons for having been in contact with illegal drugs or performance-enhancing drugs in the preceding thirty (30) days. The parent or legal guardian shall be able to confirm the medication list submitted by their child during the 24 hours following any drug use test. The medication list shall be submitted to the lab in a sealed confidential envelope.
7. **Test Results.** If the initial drug use test is positive, the initial test result will be subject to confirmation by a second and different test of the same specimen. The second test will use the gas chromatography/mass spectrometry technique. A specimen shall not be reported positive unless the second test utilizing the chromatography/mass spectrometry procedure is positive for the presence of illegal drug or the metabolites thereof. The unused portion of a specimen that tested positive shall be preserved by the laboratory for a period of six (6) months or to the end of the school year, whichever occurs first. Student records will be retained until the end of the school year.
8. **Tampering.** Any attempt to tamper with specimen will be considered a positive drug and alcohol related offense.

### **Consequences**

1. **First positive test.** The student will be suspended from participation in all extracurricular activities for two weeks. The student and parent/guardian must attend counseling two times during the suspension period and one follow-up session. Counseling will consist of a session with the Enterprise Public Schools counselor and a session with a counseling service provided by the school. Follow-up sessions may be with one or both counselors.
2. **Second positive test.** The student will be suspended from participation in any extracurricular activity for the remainder of the semester.
3. **Third positive test.** The student will be suspended from participation in any extracurricular activity for 180 days.
4. **Self-referral.** A student who self-refers to the athletic director, principal, coach or sponsor before being notified to submit a drug use test will be allowed to remain active in all extracurricular activities. However, the student will be considered to have committed his/her first offense under this policy, and will be required to retest as would a student who has tested positive.

**5. Refusal to submit to a drug use test.** If a participant student refuses to submit to a drug use test under this policy, such student shall not be eligible to participate in any extracurricular activity, including all meetings, practices, performances, and competition for 180 school days, upon completion of which, the participating student shall again be subject to this policy.

\*Students will not be allowed to participate in any practice, school activity or extracurricular activity including parking on campus for the duration of the consequence.

## **ACADEMIC RULE**

### **JUNIOR HIGH (7<sup>th</sup> and 8<sup>th</sup>)**

To be eligible only for middle/junior high activities, a student must have passed any four courses with a 2.0 average for the preceding semester. The year-end average for the spring semester will be used to compute averages for the fall semester. Students must be on track to be promoted to be eligible.

To be eligible for high school activities, the middle/junior high school student must have a 2.0 overall average for the four core courses from the preceding semester. The year-end average for the spring semester will be used to compute averages for the fall semester. Students must be on track to be promoted to be eligible.

Summer school or extended school year grades will replace the grade for a failed course in the spring semester GPA.

### **SENIOR HIGH (9<sup>th</sup> - 12<sup>th</sup> graders)**

All entering ninth graders will be required to have 27 Carnegie units. The students will be required to pass 3 courses with a 2.0 grade point average each semester on a 4.0 scale. If the student does not have a 2.0 or a C average for the first semester will be ineligible for the second semester.

At the end of the school year, each student's grade point average for the year will be assessed. This assessment will reflect the average for the entire year using the final grades for each course. If the student does not have a grade point average of at least 2.0 or a C average, he/she will become ineligible for the fall semester. Students may attend summer school, extended school year, take correspondence classes, participate in credit recovery programs and take advantage of other related options to establish a 2.0 or a C average to regain eligibility. Students must complete these programs prior to the first day of the next year or the next semester.

Special education students will be academically eligible if they are making satisfactory progress according to the committees reviewing their Individual Education Plans (IEP).

The primary objective of athletics is the physical development of attitudes and habits of good sportsmanship. Participants in inter-school sports must abide by all regulations as set forth by the Mississippi High School Activity Association (MHSAA). Athletes are also expected to attend school regularly and conduct themselves in a sportsmanlike manner at all times.

## **DRESS/GROOMING POLICIES**

Dress and grooming codes are based upon certain sound foundations; they are not just arbitrarily selected and dictatorially enforced for no cause. Laws surrounding indecent exposure, conditions necessitating safety and personal well-being, health and sanitation are some of the basic fundamentals. Conditions conducive to learning must not be impaired because of temporary and individualized fads. In order for students to be able to cope with even larger restrictions and responsibilities, they must learn while still in school to observe regulations set forth for the group as a whole. Keeping this total concept in mind and realizing a need to satisfy peer group desires for current fashions, the Board will make an effort periodically to restructure the dress and grooming code according to current conditions.

### **School Dress Code K-4**

Students must wear clothing that is comfortable, clean, in good repair, and school appropriate. Clothing and other items that students wear to school must not disrupt the educational process nor create any form of school disturbance.

- Students will be required to wear clothing as garments are intended to be worn (example: no low-riding pants) and in such a manner that is appropriate for school.
- Shoes must be worn at all times; athletic cleats shall not be worn.
- Shirts shall be long enough to cover the stomach and shall not be unbuttoned.
- Earrings must be worn in earlobes only. Only female students will be allowed to wear earrings. For student safety, no other body piercing with rings or other jewelry is permitted.
- Young students in grades K-4 should follow the dress code as stated earlier. However, the administrators of Enterprise School District realizes that lengths of shorts, dresses, etc. will vary with young students, as do physical sizes. Therefore, the administration asks parents of K-4 students to try and dress their children in “age- and size-appropriate” attire.

**Inappropriate Items Include:**

- Items symbolic of gang attire
- Clothing with logos or wording promoting/referring to alcohol, tobacco, or drugs or clothing with obscene language or gestures
- Hats, caps, bandanas, visors, sunglasses, or other headwear  
No hats or head-coverings are to be worn on campus.

*\*In all instances, the appropriateness or inappropriateness of school dress will be determined by school administrators, considering the style or manner in which the clothing is worn or the manner in which it fits.*

**Students who are dressed inappropriately will be required to call their parents to bring a change of clothes that conforms to the dress code.**

**DRESS CODE ( 5<sup>th</sup> grade – 12<sup>th</sup> grade)**

Recognizing that there is a relationship between good dress habits, good work and study habits, and proper student behavior, Enterprise Schools have established guidelines to aid parents and students in selecting the proper dress.

- Hats, bandanas, visors, sunglasses, or other headwear are inappropriate and shall NOT be brought to school unless part of an athletic uniform.
- Headphones, earbuds, earphones, etc. should not be worn around the neck, head, or in the ears unless they are used in the classroom as part of instruction and approved by the teacher.
- Any type of clothing that is, in the opinion of the principal or a teacher, obscene or suggestive is not acceptable.
- Apparel with crudely worded or implied language and gestures is not acceptable.
- Clothing that advertises alcoholic beverages, tobacco products, and /or drug culture is not acceptable.
- No clothing with the slightest hint of gang or racial symbolism will be permitted.
- Leggings or jeggings may be worn with shorts, skirts or tops that come to the fingertips when arms are held at one's side.
- No pajama and/or pajama type clothing (including house shoes) can be worn.
- No blankets or pillows allowed in buildings.
- All clothing will be worn as it is intended. This means that pants will be pulled up around the waist without exposing underwear.
- Dresses, shorts and skirts without legging/jeggings must come to the fingertips.
- Clothes with cuts or holes that reveal skin or undergarment will not be allowed.

- All shirts must be long enough that no skin is showing at the waist.
- Shirts and dresses must have a solid back. Sleeveless shirts/dresses are permitted for females. However, any sleeveless shirt, blouse or dress must be at least 2 inches wide at the shoulder with no undergarment showing.
- Students should be dressed appropriately for school. (Shirt, pants or shorts, and shoes)
- **NO BODY PIERCING** will be allowed for any student. (except earrings worn on the earlobe – small stud only for boys)
- Proper undergarments should be worn at all times and should remain covered by outer garment.

**FEMALES:**

The following are UNACCEPTABLE: “cut-offs”, mid-drift shirts, spaghetti straps, tube tops, fishnet shirts.

**MALES:**

The following are UNACCEPTABLE: “cut-offs”, fishnet shirts.

**IF THERE IS ANY DOUBT ABOUT THE DRESS CODE, THE PRINCIPAL OF EACH SCHOOL WILL MAKE FINAL DECISIONS AS TO WHETHER THE ATTIRE IS APPROPRIATE. STUDENTS MAY BE SUSPENDED FROM SCHOOL IF THEY FAIL TO ABIDE BY THE GUIDELINES.**

**FAMILY EDUCATION RIGHTS AND PRIVACY ACT OF 1974**

The Enterprise Schools are in compliance with provisions granted under *Family Education Rights and Privacy Act of 1974*. Under this law the parents of students enrolled in any educational institution receiving federal funds are given certain rights concerning the school records of their children.

1. You are entitled to have access to your child's school records upon request.
2. You are entitled to inspect and review, the contents of your child's school records, and to challenge the contents, if you feel they are inaccurate, misleading, in violation of the privacy or other rights of the student, or if they contain inappropriate data.
3. Before any school records will be released to third parties, (college, potential employers, etc.) who have requested copies of your child's school records, the school must have your written consent.
4. Upon receipt of a subpoena or judicial order, the principal will relinquish control of the records.
5. The law allows “directory information” about students to be made public without specific permission from parents. You are entitled, however, to request the deletion of certain information about your child from school directories.
6. The school will maintain a list containing the signature, the date, and the reason for all persons receiving access to your child's records. The law, however, allows school officials, including your child's teachers, to have access to school records without a signature. You are entitled to have access to this list.
7. When your child becomes eighteen years of age, the rights formerly accorded to you as parents, with respect to school records, will become the sole right of the student.
8. One copy of a transcript will be sent free of charge. Additional copies will be sent for \$2.00 per transcript.

According to the final regulations, Family Educational Rights and Privacy Act, dated June 17, 1976, it is no longer necessary to obtain written consent to release records to an agency or institution that includes a notice of its policies and procedures formulated under #99.5. Enterprise Schools will forward education records on request to another school or agency in which a student seeks or intends to enroll.

## **TITLE IX REGULATIONS**

There shall be no discrimination by sex in the choice of any courses of study or activities of any nature at the Enterprise Schools. We shall encourage and actively recruit both male and female students to participate in all courses of study and fields of endeavor. In the case of contact sports, if sufficient interest is indicated, a separate but equal program will be established. The punishment for rules violation and flagrant disruption of educational activities will be the same for all students without considering the student's sex.

## **FOOD SERVICE ENTERPRISE SCHOOL DISTRICT POLICIES AND PROCEDURES**

1. It shall be the responsibility of the principal to arrange the schedule so that the children will at all times enter the cafeteria, eat their lunch, and return to their classrooms in an unhurried and relaxed manner.
2. Dissatisfaction with the manner in which the cafeteria prepares and serves food and any recommendation for improvement will be expressed to the principal who will take the matter under advisement with the cafeteria Managers.
3. No lunches will be served to carry out of the dining room without the manager's permission.
4. The Food Service Administrator must be notified at least 3 weeks in advance of any change in menu, special dinners, etc.
5. Children bringing lunches from home may purchase milk and juice products to add to their lunches from the cafeteria
6. Children are not allowed in the kitchen.
7. Relatives of school lunch employees shall not be granted privileges denied other children.
8. Foods and beverages available in the lunchroom shall be only those which contribute to both the nutritional needs of the child and to the development of desirable food habits.
9. No one except employees shall be admitted to the kitchen during preparation and serving hours except repairmen, delivery-persons, or persons in possession of a current health card.

## **COMPETITIVE FOOD REGULATIONS**

1. No food or beverage items will be sold on the school campus for one hour before the start of any meal service period.
2. The school food service shall serve only those foods which are components of the approved federal meal patterns being served (or milk products) and such additional foods as necessary to meet the caloric requirements of the age group being served.
3. With the exception of milk products, a student may purchase individual components of the meal only if the full meal unit is being purchased.
4. Students who bring lunch from home may purchase milk and juice products.
5. No outside food will be brought in cafeteria unless in a lunch box/bag.
6. Beverages other than milk or water shall not be consumed in dining room during lunch period except in an unidentifiable container.

### **LUNCH PRICES**

Full Price Student - \$2.50  
Adults/Teachers - \$3.00

### **BREAKFAST PRICES**

Full Price Student - \$1.50

## **SCHOOL TRIPS**

All trips must be approved by the administration and arrangements are to be made by the teacher requesting to take the trip. Parents are then notified of plans and may be asked to help defray the cost of transportation. Most trips are of an educational nature and give many of our students experiences that they would not otherwise enjoy. We feel they offer students a look at the outside world and let them experience a little travel in their lives.

Students are expected to follow school and bus rules while on school trips. Students must ride the bus with their class unless they ride in their parent's car. NO child will be allowed to ride in a private car other than that driven by his/her parent. Students are to remain with the group for the entire school trip.

All field trips must be approved by the School Board.

## **LOST AND FOUND**

Clothing and personal belongings that are brought to school should be labeled with the child's name. Found articles are turned in to the school office. Unlabeled or unclaimed property is turned over to a welfare agency throughout the school year. If your child has lost clothing or other articles, instruct them to come by the office to check for them. If they are not in the office, they may have been donated to a charitable organization.

## **CARE OF TEXTBOOKS**

Textbooks are provided for students at no cost. However, it is expected that each student take good care of the textbooks assigned to him or her. In case of loss or damaged books, the school may charge replacement cost using the following scale:

First Year Used -----	Full Cost
Second Year Used -----	75% Cost
Third Year Used -----	50% Cost
Fourth Year Used -----	25% Cost
Fifth Year Used-----	10% Cost
After Fifth Year Used -----	5% Cost

## **FUND-RAISING**

Fund-raising is a necessary event within all schools. These may be conducted through the Office of the Principal, or by individual groups or classes. Whenever a fundraiser is conducted, a portion of the proceeds are returned to, or kept by the organization, or school. These funds are then used as needed or as planned by the group or organization. No student or organization not associated with the school will be allowed to sell anything on the school campus, on the buses, or during any school-sponsored activity. All money raised by these groups is then deposited with the Central Office in a special account set up for the organization. The PTO is exempt from this regulation. All fund-raising activities must be approved by the Principal before they commence.

## **SCHOOL VISITATION/CONFERENCES/STUDENT DELIVERIES**

Parents are encouraged to visit school frequently and to actively participate in the education of their child. We request that parents avoid conferences with the teacher during such visits, but rather schedule a conference for a mutually acceptable time.

FOR THE PROTECTION OF THE STUDENTS, ALL NON-STUDENTS ARE TO REPORT TO THE OFFICE UPON ENTERING THE BUILDING. PLEASE DO NOT GO DIRECTLY TO THE CLASSROOM.

**\*\*\*\*\*ALL VISITORS MUST HAVE A VISITOR'S PASS\*\*\*\*\***

\*\*Violators of this rule can result in a trespassing charge\*\*

If you need to give your child a message, medication, homework, lunch money, supplies, etc., please go the office. Interrupting class hampers valuable instruction time. Also, standing in the hall while you are waiting on your child or the teacher may be disruptive to the learning environment.

Students from other schools are not permitted to visit the classroom with your child.  
All conferences should be arranged through the office for the convenience of all involved. Your cooperation in this matter is appreciated.

**Flower and/or balloon deliveries ARE NOT allowed on campus for students.**

**HEALTH SERVICES**

**Accidents**

- Minimum first aid will be administered and the principal, teacher, or designee will contact 911 and have the injured transported to a medical facility if further treatment is needed. In all cases where the nature of the accident or injury appears serious, every effort will be made to contact the parent(s) or other persons listed on the emergency card.
- At the beginning of the school year, each parent or guardian will fill out and sign the *Student Emergency/Service Card*.

**Student Insurance Program**

Since the Board of Trustees has no funds or insurance that may be legally used to defray the cost of student injuries, the Board of Trustees shall not accept any financial liability for student injuries occurring on or off the school premises. However, the Board of Trustees shall arrange for insurance policies which may be purchased by students and all employees of the school. Whether a student participates in the insurance program is left entirely to the parent's/guardian's discretion. The Board of Trustees has no pecuniary or other interest in this service other than to make it available to those students who desire it. This student insurance may be purchased through a private provider. Information is available at all school offices.

**First Aid**

1. Minimum first aid will be administered and the principal, teacher, or designee will contact 911 and have the injured transported to a medical facility if further treatment is needed. In all cases where the nature of an illness or an injury appears in any way serious, every effort will be made to contact the parent(s) or other persons listed on the emergency card. In all cases where the nature of the accident or injury appears serious, every effort will be made to contact the parent(s) or other persons listed on the emergency card.
2. No student who is ill or injured shall be sent home alone. A student who is ill or injured shall not be taken home unless it is known that someone is there to receive him/her.

**Head Lice**

1. If a student is suspected of having head lice, this student will be inspected by the school nurse or designee.
2. If a student is found to have head lice, the parent will be contacted by telephone to pick up the student from school for treatment with one of the anti-lice shampoos.
3. If unable to contact the parent by telephone, the student may remain in school for the remainder of that school day only. A letter will be sent home with the student notifying the parent of the head lice.
4. Written instructions for treatment of head lice will be given to the parents/guardians.
5. The student may return to school the following day, but must bring proof of treatment such as a label or box top from shampoo.
6. If a student in a self-contained classroom is found to have head lice, all of the students in that classroom will be checked for head lice.
7. After the 3<sup>rd</sup> attempt to contact parent, the Department of Human Services will be notified.
8. The school nurse or a designee shall conduct parent conferences regarding special requirements for care.
9. If a student is re-infected within four weeks after the first diagnosis and treatment, the student will have to be treated again and will not be allowed to return to school until his/her hair is free of all nits. In these cases, the school nurse or a designee will inspect the student's hair before he/she is readmitted to school.
10. After the second diagnosis and treatment, parents are required to bring their child to the school and meet with the principal prior to re-entering.

**According to House Bill 154, passed in the 1997 Legislative Session:**

*"If a student in any public elementary or secondary school has had head lice on three (3) consecutive occasions during one (1) school year while attending school, or if the parent of the student has been notified by the school officials that the student has had head lice on three (3) consecutive occasions in one (1) school*

*year, as determined by the school nurse, public health nurse, or physician, the principal/administrator shall notify the county health department of the recurring problem of head lice with that student."*

### **Administration of Medications at School**

To assure the school attendance for children who must use medication in the treatment of chronic disabilities or illnesses, the school nurse or the school designee will administer the medication at school. Any student who is required to take medication during the school day must comply with the following regulations:

1. Written orders from a physician detailing the name of the drug, dosage, and time interval that the medication is to be given.
2. Written permission from the parent or guardian of the student requiring that the school district comply with the physician's orders.
3. Medication must be brought to school in a container appropriately labeled by pharmacy or physician.
4. The initial dose must be administered before the student comes to school.
5. The above procedure applies to over the counter drugs also.
6. Medications will be given by a designated trained staff member.
7. Upon arriving on campus, students should immediately bring medications to the office.

### **Asthma Medications**

The Mississippi Legislature introduced and passed, Section 41-79-31, of the Mississippi Code of 1972, an act that permits public and non-public school students to self-administer asthma medications (including Epi Pens) with written consent from the parent and a statement from the health care provider outlining the proper process to administer the medication. The consent from the parent and the statement from the health care provider must be kept on file in the office of the school administrator. The name, purpose, and prescribed dosage of the medications, must also be included in the statement from the medical practitioner. The length of time for which the medications are prescribed should also be noted. The parent or guardian of the student must also sign a statement of agreement acknowledging receipt of the terms and condition of the circumstances in the above information. The signed permission for self-administration of medications shall be effective for the school year in which it is granted and must be renewed each school year following the fulfillment of the same above requirements. Once these requirements have been fulfilled, a student with asthma may be granted permission to possess and use asthma medications before and after normal school and school-sponsored activities, as well as under the supervision of school personnel.

### **Screenings**

#### **Vision and Hearing Screening**

1. Screenings will be conducted on all students in grades K-3 and other students as requested.
2. Any student who has not been successful in the regular education program may be screened for vision and/or hearing as a means of determining whether vision and/or hearing problems were the cause of the student's lack of success in the regular education program.
3. If a student fails the screening, the parent will be notified by letter.
4. A report of the results if the screening and the school psychometrist's recommendations will be sent to the student's teacher and other appropriate school personnel.
5. Follow-up will be done to see if students have been to the physician for diagnosis and treatment.

#### **Dyslexia (HB1031)**

All students will receive a dyslexia screening by the end of Kindergarten or 1<sup>st</sup> semester of 1<sup>st</sup> grade. If the student fails the screener, parents will be notified.

#### **Speech/Language (HB896)**

All students will receive a speech-language screening by the end of 1<sup>st</sup> grade. If a student fails the screener, parents will be notified.

## Communicable Diseases

<u>Disease</u>	<u>Exclusion from School</u>
Flu	Fever free for 24 hours
Strep	Fever free for 24 hours
Chicken Pox	7 days after eruption appears or until vesicles become dry
German Measles	4 days after onset of rash
Red Measles	7 to 10 days after onset of rash
Mumps	9 days after glands swell
Hepatitis	Clearance by Physician
Mononucleosis	Clearance by Physician
Conjunctivitis (Pink eye)	Until under proper treatment
Impetigo	Until under proper treatment
Pediculosis (Lice)	Until nits are gone
Ringworm	Until under proper treatment
Scabies	Until under proper treatment
Staph Infection	Clearance by Physician

**NOTE - The principal may require a written note from the student's family doctor or Public Health Department for a student to return to school.**

## GUIDANCE AND SUPPORT SERVICES

### Guidance Program

Guidance services shall be available for every student in the district. These shall be supervised at all grade levels by a staff member designated by the superintendent and shall include school psychological services, guidance services, testing services and in-service programs in guidance and psychological areas.

Guidance shall include aiding the student in discovering and measuring his/her capabilities, abilities and real interest in helping him/her obtain adequate and accurate information about schools, courses, occupations and careers, and in helping him/her solve personal and academic problems.

Students and parents will be encouraged to avail themselves of the help of guidance personnel.

### Suicide Prevention

Protecting the health and well-being of all students is of utmost importance to Enterprise School District. The Enterprise School District board has adopted a suicide prevention policy which will help protect all students through the following steps:

1. Student will learn about recognizing and responding to warning signs of suicide in friends using coping skills, using support systems, and seeking help for themselves and friends. This will occur in all health classes.
2. Enterprise School District will designate a suicide prevention coordinator to serve as a point of contact for students in crisis and to refer students to appropriate resource.
3. When a student is identified as being at risk, they will be assessed by a school employed mental health professional who will work with the student and help connect them to appropriate resources.
4. Students will have access to national resources which they can contact for additional support such as:
  - a. The National Suicide Prevention Lifeline – 1-800-273-8255 (TALK),  
[www.suicidepreventionlifeline.org](http://www.suicidepreventionlifeline.org)
5. All students will be expected to help create a school culture of respect and support in which students feel comfortable seeking help for themselves or friends. Students are encouraged to tell any staff member if they, or a friend, are feeling suicidal or in need of help.
6. Students should also know that because of the life or death nature of these matters, confidentiality or privacy concerns are secondary to seeking help for students in crisis.
7. For a more detailed review of policy changes, please see the district's full suicide prevention policy at <http://www.esd.k12.ms.us>

### **Office of Special Education**

The Office of Special Education staff has a firm belief that all children can learn. The idea that our children are our most valuable resource, in that every child has something good and valuable to offer others, is the foundation of the Office of Special Education. It is the responsibility of each of us in education to foster this potential-to bring out the best in every child. Our goal is to help ALL CHILDREN SUCCEED.

Educational services provided by the Enterprise School District include:

- Autism
- Deaf
- Developmentally Delayed
- Intellectual Disability
- Hearing Impaired
- Language/Speech
- Multiple Disabilities
- Physical Disabilities
- Specific Learning Disabilities
- Traumatic Brain Injury
- Visually Impaired
- Other Health Impairments

### **Child Find**

*Child Find* is an on-going project to locate, identify, evaluate, and appropriately place children with disabilities. Contact the Program Developer of Special Education for additional information.

### **Federal Programs**

The goal of the Title I program is to help every child attain a high-quality education. The Enterprise School District receives federal funds to support the educational programs of the district. These funds flow from the federal government through the Mississippi Department of Education, Office of Innovative Support. These funds are allocated to the schools to provide a variety of services to students.

Title I-Improving Academic Achievement-These funds are used to provide teachers in the Elementary and Middle Schools for the purpose of reducing the teacher-to-students ratio, parental involvement, research-based programs in reading/math and professional development.

Title II-Teacher and Principal Training/Recruiting-These funds are used for professional development and/or additional teachers in order to lower teacher to student ratio.

Title IV – These funds are provided for rural schools and are used to assist in making adequate yearly progress.

## **NOTEABLE CHANGES FROM 2017/2018 to 2018/2019**

<b><u>Page</u></b>	<b><u>Revision</u></b>
<b>6</b>	<b>Residence Verification Procedure</b>
<b>8</b>	<b>Home Schooled Children</b>
<b>10</b>	<b>Remove wording under “Unexcused” and “Excessive Absences and Tardies”</b>
<b>10</b>	<b>Add wording under “Homework and Daily Work”</b>
<b>10</b>	<b>Update “Parent Notes”</b>
<b>11</b>	<b>Update “Student arrival and departure”</b>
<b>11</b>	<b>Change “Check-out Policy”</b>
<b>19</b>	<b>Update “Harassment, Intimidation, Verbal Assault”</b>
<b>22</b>	<b>Update Corporal Punishment procedure</b>
<b>22</b>	<b>Update “Offenses that will draw an automatic suspension”</b>
<b>24</b>	<b>Clarify exemption policy for Grades 5 – 8</b>
<b>28-29</b>	<b>Update/Clarify Graduation Options/Requirements</b>
<b>36-37</b>	<b>Update Dress Code</b>
<b>39</b>	<b>Update Lunch Prices</b>
<b>40</b>	<b>Update “Care of Textbooks – Replacement Cost”</b>
<b>43</b>	<b>Add Flu/Strep under “Communicable Diseases”</b>

## **ENTERPRISE SCHOOL DISTRICT CALENDAR**

**July 31 – Teacher’s First Day**

**August 6 – Student’s First Day (1<sup>st</sup> Day of Fall Semester)**

**September 3 -- Labor Day (No School)**

**October 8-9 – Fall Break (No School)**

**November 19-23 – Thanksgiving Break (No School)**

**December 20 – 60% Day (End of Fall Semester)**

**December 21 – Professional Development Day (Teachers only)**

**December 24 – January 4 – Christmas Break (No school)**

**January 7 – Students and Teachers Return (1<sup>st</sup> Day of Spring Semester)**

**January 21 – MLK Holiday (No school)**

**February 18 – President’s Day (No School)**

**March 11-15 – Spring Break (No School)**

**March 18 – Professional Development Day (No Students)**

**April 19-22 – Easter Holiday (No School)**

**May 21 -- Graduation**

**May 23 – 60% Day (End of Spring Semester)**

**May 24 – Professional Development Day (Teachers Only)**

**1<sup>st</sup> Nine Weeks: August 6<sup>th</sup> – October 5<sup>th</sup> (44 Student Days)**

**2<sup>nd</sup> Nine Weeks: October 10<sup>th</sup> – December 20<sup>th</sup> (47 Student Days)**

**3<sup>rd</sup> Nine Weeks: January 7<sup>th</sup> – March 8<sup>th</sup> (43 Student Days)**

**4<sup>th</sup> Nine Weeks: March 19<sup>th</sup> – May 23<sup>rd</sup> (46 Student Days)**

**Report Card Dates: October 11<sup>th</sup>, January 10<sup>th</sup>, March 21<sup>st</sup>, and May 30<sup>th</sup>**